



Board of Livestock Meeting

Agenda Request Form

From: Mike Spatz		Division/Program: New Business-Executive Officer Updates to Board			Meeting Date: 1/25/2023		
<u>Agenda Item:</u> Human Resources Updates							
Background Info: <ul style="list-style-type: none"> • Staff Openings and Recruitment • Statewide Process for Year-End Evaluations 							
Recommendation: n/a							
Time needed: 15 min	Attachments:	Yes	No X	Board vote required:	Yes	No X	
<u>Agenda Item:</u>							
Background Info:							
Recommendation:							
Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No	
<u>Agenda Item:</u>							
Background Info:							
Recommendation:							
Time needed:	Attachments:	Yes	No	Board vote required?	Yes	No	
<u>Agenda Item:</u>							
Background Info:							
Recommendation:							
Time needed:	Attachments:	Yes	No	Board vote required	Yes	No	



DOL Board Meeting January 25, 2023



Human Resource Update:

- Staff Openings and Recruitment
- End of Year Evaluations



Staff Openings and Recruitment

Currently, DOL is actively recruiting for 6 positions.

Livestock Market Supervisor- Glasgow	23140272	Open	Posted (Ongoing)
Label Specialist- Meat and Poultry Products	23140212	Open	Posted (Ongoing)
Market Inspector- Billings	23140109	Open	Posted (Ongoing)
Market Inspector- Miles City	23140065	Open	Posted (Ongoing)
Livestock Investigator- District 14 (Cascade, N. Lewis and Clark and Teton Counties)	22143965	Open	Unposted (12/19/22)
Food Safety, Assessment and Investigation Officer and Meat Inspection Trainer	22143808	Open	Posted (Ongoing)

DEC. 14, 2022 TO JAN. 25, 2023

- ✓ Currently in the offer and interview stages for 2 positions in the agency.
- ✓ DOL had 2 new hires since the last board meeting. (Animal Health/Helena- Lab)
- ✓ DOL has had 1 newly vacated position-1 future vacancy- (Both employee retirements)

WHAT'S NEW...

- ✓ Livestock is participating in a Carroll College Career Expo in Feb. 2023
 - Consists of a Workshop and Career Fair.



Year End Performance Evaluations- Talent

❖ 2022 Year-End Annual Performance Evaluations are now being completed in the State of Montana Talent System

-It is expected that all Department of Livestock employees participate in the annual evaluation process.-

- 1 DOL has a 90% employee completion rate to date.**
- 2 Managers are at a 70% completion rate.**
- 3 Process wrap-up and Manager/Employee meetings Full process completed by Jan. 31, 2022.**
- 4 Livestock employees will also create goals for 2023.**



Board of Livestock Meeting

Agenda Request Form

From: George Edwards	Division/Program: Livestock Loss Board	Meeting Date: 1/25/23				
<u>Agenda Item:</u>						
<p>Background Info:</p> <p>2022 claims are still coming in. LLB is still receiving claims as old as June 2022. Normally the board would only be receiving claims from the last three months. We do not know why claims have come in late. There is no time limit on when claims may be submitted although LLB is looking at placing a time limit on them sometime in the future.</p> <p>LLB has two bills in the hopper for this year's legislature. They are HB59 renewing statutory appropriations for claims and SB78 dealing with confidentiality of claimant names and valuations for registered livestock. At the time of this report HB59 has had a hearing which went very well.</p> <p>LLB is holding a board meeting on January 13th to go over loss prevention grant guidelines.</p> <p>Recommendation:</p>						
Time needed:	Attachments:	Yes		Board vote required?		No

Bol January - 2022 Claims Statistics

Montana LLB
 PO Box 202005
 Helena MT 59620
www.llb.mt.gov

George Edwards
 Executive Director
 (406) 444-5609
gedwards@mt.gov

Counties	Cattle	Sheep	Goats	Guard	Horse	Llama/Swine	Totals	Payments
Beaverhead	10	1		1			12	\$12,299.38
Carbon	3						3	\$5,573.25
Cascade		9					9	\$1,060.93
Gallatin		6					6	
Glacier	36						36	\$39,637.50
Lake					3		3	
L&C	24	54					78	\$41,549.81
Lincoln	1						1	\$1,053.00
Jefferson		5					5	\$1,545.00
Madison	15	38					53	\$70,534.15
Missoula		11	1				12	\$1,741.26
Park	2						2	\$3,243.20
Phillips				1			1	\$1,030.00
Pondera	12						12	\$13,269.01
Powell	18						18	\$21,318.61
Ravalli	1						1	\$1,800.00
Sanders		11	2				13	\$1,998.16
Stillwater	1						1	\$1,212.84
Sweet Grass		2					2	\$1,018.00
Teton	8						8	\$12,144.27
Totals	131	137	3	2	3	0	276	\$232,028.37

Wolves

Confirmed	31	4		2	
Probable	5	38			
Value	\$42,450.34	\$49,812.92		\$2,060	
Owners	24	3		2	

Grizzly Bears

Confirmed	63	44			1
Probable	30				2
Value	\$113,363.14	\$11,416.65			
Owners	53	3			1

Mtn Lion

Confirmed	1	39	3		
Probable	1	12			
Value	\$2,093.08	\$8,047.59	\$583.01		
Owners	1	7	3		



Board of Livestock Meeting

Agenda Request Form

From: Jay Bodner		Division/Program: Brands Enforcement			Meeting Date: 1/25/23		
<u>Agenda Item:</u> Request to Hire							
Background Info:							
<ul style="list-style-type: none"> • Market Inspector - Miles City • Market Supervisor - Glasgow 							
Recommendation:							
Time needed: 15 minutes	Attachments:		No	Board vote required?	Yes		
<u>Agenda Item:</u> Brands Enforcement Update							
Background Info:							
<ul style="list-style-type: none"> • Staffing • Brands New/Renewal • Market • Blackfeet Land Department 							
Recommendation:							
Time needed: 20 minutes	Attachments:		No	Board vote required		No	
<u>Agenda Item:</u> Weaver Brand Appeal							
Background Info:							
<ul style="list-style-type: none"> • Board review decision on Weaver appeal of brand application rejection 							
Recommendation:							
Time needed: 15 minutes	Attachments:		No	Board vote required:	Yes		
<u>Agenda Item:</u>							
Background Info:							
Recommendation:							
Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No	
<u>Agenda Item:</u>							
Background Info:							
Recommendation:							
Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No	



Board of Livestock Meeting

Agenda Request Form

From: Tahnee Szymanski, DVM	Division/Program: Animal Health Bureau	Meeting Date: January 25, 2023
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Agenda Item: Electronic CVI Update

Background: At the March 2022 BOL meeting, the Board voted to approve a policy document (enclosed) on the use of electronic Certificates of Veterinary Inspection (CVIs) for Montana origin animals. This policy allows deputy state veterinarians to issue up to 20 paper CVIs per calendar year.

Of 24,473 CVIs, 24,296 (99.3%) were electronic in 2022; an increase from 96.4% in 2021.

- 426 (91%) veterinarians issued all electronic CVIs
- 26 (5.5%) veterinarians issued mostly electronic and some paper
- 17 (3.5%) veterinarians issued all paper

The burden of processing 177 paper CVIs in 2022 does not justify changes to existing policy.

Recommendation: No change to current Electronic CVI Policy

Time needed: 10 minutes	Attachments:	<u>Yes</u>	Board vote required?	<u>No</u>
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Agenda Item: Proposal to Remove CAN Brand Requirement

Background Info: The Department received a request for the Board to consider eliminating the CAN brand requirement for Canadian origin cattle entering Montana (enclosed). As discussed at the March 2022 BOL meeting, following the designation of Canada as negligible risk for Bovine Spongiform Encephalopathy (enclosed), the Animal Health Bureau supports this requested change. USDA regulations require Canadian origin cattle to be permanently identified with either a brand or tattoo (enclosed).

Potential language for the Board’s consideration for Administrative Rule of Montana 32.32001 (enclosed):

(b) cattle originating from Canada must have a CAN hot iron brand or tattoo as permanent origin identification. ~~The brand~~If a brand is used, it must be 2-3 inches tall applied high on the right hip, consistent with VS memo 591.64. If a tattoo is used, it must identify the exporting country with the CAN letters applied to the inside of the left ear.

~~(2) The state veterinarian may waive identification requirements for import into Montana as follows:~~

~~(a) Animals for exhibition only;~~

~~(b) Animals imported to a Montana bull stud for quarantine on arrival that will return to Canada; or~~

~~(c) On a case-by-case basis with Board of Livestock approval, if the waiver does not create a threat of disease to livestock or to the public, or compromise animal disease traceability.~~

Recommendation: Initiate public rulemaking process

Time needed: 10 minutes	Attachments:	<u>Yes</u>	Board vote required	<u>Yes</u>
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Agenda Item: Bovine Tuberculosis (TB) Update

Background Info: AHB will provide an update on the epidemiological investigation following the detection of bovine TB in a Blaine County herd in the Fall of 2022.

Recommendation: N/A

Time needed: 5 minutes	Attachments:		<u>NO</u>	Board vote required?		<u>NO</u>
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No
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STATE OF MONTANA

GREG GIANFORTE, GOVERNOR

MT DEPARTMENT OF LIVESTOCK

PO BOX 202001
HELENA, MONTANA 59620-2001
(406) 444-7323/FAX (406) 444-1929
livemail@mt.gov



ANIMAL HEALTH & FOOD SAFETY DIVISION (406) 444-2043
BRANDS ENFORCEMENT DIVISION (406) 444-2045
CENTRALIZED SERVICES DIVISION (406) 444-4994
EXECUTIVE OFFICE (406) 444-9321

2022 Export Health Certificate Policy

The Montana Department of Livestock initially set an implementation date of January 1, 2021, to require all certificates of veterinary inspection (CVIs) for Montana origin animals be issued electronically. Based on feedback from the Montana Veterinary Medical Association (MVMA), the Department delayed implementation until 2022, allowing veterinarians to write up to 20 paper health certificates during the calendar year. During the first two months of 2022, seven of 3,181 export CVIs received by our office were issued on paper. This is an electronic adoption rate of 99.78%.

APPROVED POLICY

The Department will extend the 2021 policy of a 20 paper CVI allowance through 2022. With the recent announcement the AgMove platform will no longer be available, veterinarians are left with only one option for offline issuance of electronic CVIs. VET-CVI, a free option with offline capabilities, is expected to be available to Montana veterinarians in the coming months.

Assuming adequate options for the offline issuance of CVIs, beginning January 1, 2023, all CVIs for Montana origin animals will be required to be issued electronically with allowance for the issuance of paper CVIs in cases of hardware or software failure and with notification of the Department. The Department has received feedback asking for clarification on what constitutes justifiable instances to use paper CVIs and a timeframe for reporting. Because the Department cannot outline all potential scenarios and to eliminate the need for policy interpretation by veterinarians, the Department's policy on allowable use of paper CVIs will be 5% of total CVIs issued by an individual veterinarian.

This policy was voted on and approved at the March 18, 2022 Board of Livestock Meeting.

RESPONSE TO NON-COMPLIANCE

Montana veterinarians have done a tremendous job embracing and adopting the use of electronic technologies for CVIs. We recognize the learning curve associated with new technologies. Thank you for all your and your staff's hard work.

For veterinarians that fail to comply with this policy, the following sequential compliance steps will be taken:

1. Written notification of violation of Department policy. For interested veterinarians, the Department will provide additional training on the use of available platforms.
2. Request for a written plan outlining how the ongoing violation of department policy will be addressed. Assistance from Department staff will continue to be available.
3. Suspension or termination of deputy state veterinarian status per administrative rule 32.3.141. This status is required for the issuance of CVIs by Montana veterinarians.

Wilham, Donna

From: Zaluski, Martin
Sent: Thursday, January 5, 2023 10:48 AM
To: Szymanski, Tahnee
Subject: FW: [EXTERNAL] Request to void import rule of CAN hot ion brand

You already have this on your radar. This will likely be an agenda item.

m

From: Kate Sousa <horses.highlands@gmail.com>
Sent: Monday, January 2, 2023 10:04 PM
To: Zaluski, Martin <MZaluski@mt.gov>
Subject: [EXTERNAL] Request to void import rule of CAN hot ion brand

Hello Dr. Zaluski!

I thought I would forward this note below to you before I sent it off to the board to see if it sounds okay/makes sense?

Thank you for your thoughts and help!

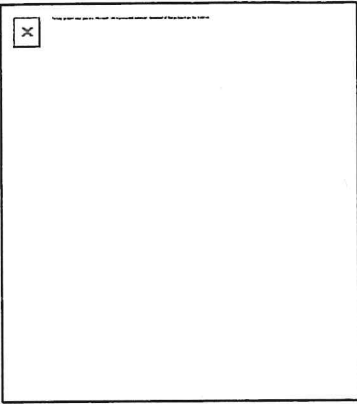
Hello,

I am writing today to request that the rule be void that requires cattle coming into the state from Canada to have a CAN hot iron brand. Canada received a negligible brucellosis risk over a year ago making importing breeding cattle a low risk. This rule is a burden to breeders who would like to improve the genetics in their breeding program but find this requirement a roadblock to do so. I was interested in several show quality Highland cattle, but both the sellers and I do not want a hot brand on these quality cattle. I am unclear why this is still a necessary rule when the cattle already have the permanent ear ID tag and with Scottish highland cattle brands are not even visible after a couple months when the hair grows back.

Thank you for your time,

Sincerely,
Kate Sousa

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of Lazy Sousa Ranch***

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Huson, Montana

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Licensed Realtor

Corder and Associates

kate@corderland.com

Voluntary Report – Voluntary - Public Distribution

Date: June 07, 2021

Report Number: CA2021-0033

Report Name: Canada Receives BSE Negligible Risk Status

Country: Canada

Post: Ottawa

Report Category: Agricultural Situation, Agriculture in the News, Livestock and Products

Prepared By: Alexandria Watters

Approved By: Philip Hayes

Report Highlights:

On May 27, 2021, the World Organization for Animal Health (OIE) confirmed Canada's successful application for bovine spongiform encephalopathy (BSE) negligible risk status.

While Canada has regained full beef access in certain markets, the recent negligible risk status [recognition](#) may help Canada regain access to markets that have previously limited imports of Canadian beef due to BSE concerns. The negligible risk status is the lowest risk status established by the OIE.¹ Canada had been deemed a BSE controlled risk country since 2007.

Background

In 2003, Canada's first case of BSE was detected, resulting in widespread market closures for Canada's beef and live cattle. This had a significant negative impact on the Canadian cattle industry as Canada exports over 40 percent of its beef production and the United States is an important market for Canada's live cattle exports. Four months after the reported BSE case, some markets began to resume access for Canadian beef under certain conditions. The United States initially re-opened to Canadian beef imports with restrictions on certain products and beef products from cattle over thirty months of age. In 2005, the United States resumed imports of Canadian live cattle and beef from cattle over thirty months of age. However, due to the widespread market closures and restrictions, the Canadian cattle industry estimates that BSE resulted in direct losses of CAD 4.9-5.5 billion from 2003 to 2006, along with numerous cattle producers exiting the industry in ensuing years. The Canadian Cattlemen's Association also notes that over two million acres of Canadian pasture lands were converted to other uses along with this exodus of cattle producers. Since 2007, Canada has been recognized as a controlled risk status country by the OIE and has been working towards regaining lost market access. Another BSE detection in 2015, from an animal born in 2009, impeded these efforts. The United States was recognized by OIE as negligible risk for BSE in 2013.

¹ The OIE officially recognizes two BSE risk categories: negligible risk and controlled risk. A region which is not recognized by these two categories is deemed as an undetermined BSE risk status.

Attachments:

No Attachments.



United States
Department of
Agriculture

Animal and
Plant Health
Inspection
Service

Washington, DC
20250

VETERINARY SERVICES MEMORANDUM NO. 591.64

TO: VS Management Team
Area Veterinarians in Charge
State Veterinarians

FROM: John R. Clifford
Deputy Administrator
Veterinary Services

John R. Clifford
for JRC 11-14-07

SUBJECT: Procedures for the Importation of Cattle, Bison, Sheep, and Goats from
Canada

I. PURPOSE

This memorandum describes Veterinary Services (VS) requirements and procedures for the importation of cattle, bison, sheep, and goats from Canada.

II. CANCELLATIONS

The previous version of VS Memorandum No. 591.64 is effectively cancelled.

III. BACKGROUND

- A. APHIS published the final rule on September 18, 2007, entitled "Bovine Spongiform Encephalopathy; Minimal Risk Regions; Importation of Live Bovines and Products Derived From Bovines," which establishes import conditions for all bovines, including those 30 months of age or older, and establishes the date of effective enforcement of the Canadian ruminant-to-ruminant feed ban as March 1, 1999. The term "bovines" includes both cattle and bison. This rule becomes effective on November 19, 2007. Since the risk assessment and evaluation for this rule did not include sheep and goats, current importation requirements for sheep and goats will remain in place. The minimal-risk regions rule and the regulations for sheep and goat importation can be found in title 9 of the *Code of Federal Regulations* (9 CFR), part 93.

Effective November 19, 2007, the following live ruminants may be imported into the United States from Canada:

1. **Bovines for immediate slaughter:** Bovines born on or after March 1, 1999, may be imported if they are accompanied by an official Canadian health



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certificate which states they were born on or after March 1, 1999; have an official Canadian eartag; and meet all of the other import health requirements. They must be consigned directly in a sealed conveyance to a slaughtering establishment approved by the Animal and Plant Health Inspection Service (APHIS) to receive bovines for immediate slaughter. The list of plants approved to receive animals for immediate slaughter can be obtained by contacting the National Center for Import and Export (NCIE).

2. **Bovines for other than immediate slaughter:** Bovines born on or after March 1, 1999, may be imported if they are accompanied by an official Canadian health certificate which states they were born on or after March 1, 1999; have a permanent "CAN" brand or tattoo; have an official Canadian eartag; and meet all of the other import health requirements.
 3. **Sheep and goats for immediate slaughter:** Sheep and goats for immediate slaughter may be imported if they are accompanied by an official Canadian health certificate which states they are less than 12 months of age and they are transported under seal directly to an APHIS-approved slaughtering establishment. The list of plants approved to receive animals for immediate slaughter can be obtained by contacting NCIE.
 4. **Sheep and goats for feeding:** Feeder sheep and goats may be imported if they are accompanied by an official Canadian health certificate which states they are less than 12 months of age, have a permanent "C" brand, have an official Canadian eartag, and meet all other import health requirements. Sexually intact feeder sheep and goats require an import permit issued by NCIE; wethers (castrated sheep and goats) do not require an import permit. The animals must be transported under seal directly to an APHIS-designated feedlot. When moving from the designated feedlot to a recognized slaughtering establishment, animals must be transported in sealed conveyances with a VS Form 1-27, and the sheep and goats must be slaughtered before reaching 12 months of age.
- B. Camelids and cervids from Canada are no longer subject to any bovine spongiform encephalopathy (BSE) import restrictions. They can be imported for any purpose through any Canadian border port listed in 9 CFR part 93.403(b), if they are accompanied by an official Canadian health certificate, are presented for inspection, and meet all of the other import health requirements. Complete conditions for import, including health certifications, can be obtained by contacting NCIE.

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IV. GENERAL REQUIREMENTS

- A. All bovines, sheep, and goats must be accompanied by an official Canadian health certificate; an original and two copies are required for each conveyance. The official health certificate must be issued by a veterinarian designated or accredited by the Canadian Food Inspection Agency (CFIA) and must be endorsed by a full-time salaried veterinarian employed by CFIA attesting to the certifications described in this memorandum. The health certificate is valid for 30 days from the issue date. Sheep and goats for feeding must be accompanied by an import permit issued by NCIE unless they have been castrated.
- B. The official Canadian health certificate must include the following:
1. Name and address of the importer;
 2. Species, breed, and number of bovines, sheep, or goats to be imported;
 3. Purpose of the importation;
 4. Individual identification, which includes the official Canadian eartag number or other approved forms of individual identification, and any other identification present on the animal, including registration number (if any) and brands;
 5. Description of the bovines, sheep, or goats, including age in months, color, sex, breed and markings (if any);
 6. Region/country of origin;
 7. Address or other means of identifying the premises of origin and any other premises where the bovines, sheep, or goats resided immediately prior to export;
 8. Specific physical location of the APHIS-designated feedlot where sheep and goats are to be moved after importation, or the address of the APHIS-approved slaughtering establishment, including the applicable Food Safety and Inspection Service (FSIS) establishment number;
 9. Specific physical location of the APHIS-approved slaughtering establishment for bovines for immediate slaughter, including the applicable FSIS establishment number;
 10. Name and address of the exporter;

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11. Port of embarkation in Canada, the mode of transportation, route of travel, and port of entry in the United States; and
12. Identification numbers of the Canadian seals that have been applied to the vehicle containing sheep and goats going to an APHIS-designated feedlot or approved slaughtering establishment.

- C. Animals must be presented to an APHIS port veterinarian at a U.S. port of entry listed in 9 CFR 93.403(b). The shipment must be accompanied by the official Canadian health certificate. The VS Form 17-29, Declaration of Importation (Attachment 1), will be completed by the customs broker or other authorized individual and will be presented to the port veterinarian along with the Canadian health certificate.
- D. Sheep and goats must arrive at the U.S. port of entry in a conveyance that has been sealed in Canada at the embarkation premises with seals of the national Government of Canada. If the seals are broken, missing, or do not match the seal numbers written on the Canadian health certificate, or if the shipment does not comply with import requirements, the animals will be refused entry. Import protocols are available on the NCIE Web site at www.aphis.usda.gov/vs/ncie.

V. REQUIREMENTS FOR BOVINES, SHEEP, AND GOATS FOR IMMEDIATE SLAUGHTER

- A. For slaughtering establishments to be able to receive Canadian bovines, sheep, and goats directly from the port of entry for immediate slaughter, the slaughtering establishments must have prior approval by VS in accordance with VS Memorandum No. 591.15, Importation of Restricted Animals from Canada and Mexico for Immediate Slaughter (Attachment 5). A list of approved slaughtering establishments can be obtained from NCIE.
- B. In addition to the information listed in section IV of this memorandum, the Canadian health certificate must also include the following statements:
 1. The bovines, sheep, or goats have been inspected and found to be free from any evidence of communicable disease and, as far as can be determined, have not been exposed to any such disease during the preceding 60 days.
 2. Canada is free from foot-and-mouth disease, rinderpest, surra, and contagious bovine pleuropneumonia.
 3. The sheep and goats have been kept in Canada during the 60 days immediately preceding the date of shipment to the United States. The

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bovines were born in the United States or Canada, or were legally imported into Canada from a region recognized by the U.S. Department of Agriculture (USDA) as a region not restricted due to BSE, and have been under no movement restrictions within Canada or the United States for at least 60 days prior to importation into the United States.

4. The sheep and goats have been subject to a ruminant feed ban equivalent to the requirements established by the U.S. Food and Drug Administration (FDA).
5. The bovines, sheep, or goats are not in quarantine in Canada.
6. The bovines were born on or after March 1, 1999, which is the date determined by APHIS to be the effective enforcement of a ruminant-to-ruminant feed ban.
7. The bovines have been individually identified with an official Canadian eartag, applied prior to each animal's entry into the United States.
8. With regard to sheep and goats imported for immediate slaughter, the following certifications must be made:
 - a. The sheep or goats have not tested positive and are not suspect for a transmissible spongiform encephalopathy;
 - b. The movement of the sheep or goats is not restricted within Canada as a result of exposure to a transmissible spongiform encephalopathy;
 - c. The sheep and goats are less than 12 months of age; and
 - d. The sheep or goats are not pregnant or the sheep and goats have been castrated.

C. There are no testing requirements for animals imported for immediate slaughter.

VI. REQUIREMENTS FOR THE IMPORT OF BOVINES OTHER THAN FOR IMMEDIATE SLAUGHTER

- A. In addition to the information listed in section IV of this memorandum, the health certificate must also include the following certification statements:
 1. The bovines have been inspected and found to be free from any evidence of communicable disease and, as far as can be determined, have not been exposed to any such disease during the preceding 60 days.

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2. Canada is free from foot-and-mouth disease, rinderpest, surra, and contagious bovine pleuropneumonia.
 3. The bovines were born in the United States or Canada, or were legally imported into Canada from a region recognized by USDA as a region not restricted due to BSE, and have been under no movement restrictions within Canada or the United States for at least 60 days prior to importation into the United States.
 4. The bovines are not in quarantine in Canada.
 5. The bovines were born on or after March 1, 1999, which is the date determined by APHIS to be the effective enforcement of a ruminant-to-ruminant feed ban.
 6. The bovines have been individually identified with an official Canadian eartag, applied prior to each animal's entry into the United States.
 7. The bovines are from a brucellosis-free province or territory or from a brucellosis certified-free herd.
 8. The bovines have continuously resided in a tuberculosis accredited free or modified accredited advanced province or U.S. State.
- B. The "CAN" brand or tattoo must be properly applied before the animals' arrival at the port of entry. Improperly applied brands or hair brands or anything that does not result in a permanent mark is not acceptable. The mark must be no less than 2 inches high or more than 3 inches high and must be applied to each animal's right hip, high on the tail-head (over the junction of the sacral and first coccygeal vertebrae). If a tattoo is used it must identify the exporting country with letters CAN applied to the inside of the left ear. Note that alternative methods of permanent identification may be used if prior approval is given by NCIE before the shipment reaches the port. Any alternative methods of identification that are approved by NCIE will be communicated promptly through the Regional Offices to the port veterinarians.
- C. All bovines must be individually identified with an official eartag of the country of origin traceable to the premises of origin of the animal (birth place) before the animals' arrival at the port of entry. The official eartag must be tamper resistant and provide unique identification for the individual animal and either use the country code as a prefix or have a mark unique to official eartags of the

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country of origin. The official eartags must have one of the following numbering systems:

- a) National Uniform Eartagging System; or
- b) Animal identification number, composed of the 3-digit country code and a 12-digit number unique to the animal; or
- c) Premises-based number system.

No person may alter, deface, remove, or otherwise tamper with the official identification while the animal is in the United States or moving into or through the United States, except that the identification may be removed at the time of slaughter.

VII. REQUIREMENTS FOR THE IMPORT OF CANADIAN SHEEP AND GOATS FOR FEEDING

- A. Designated feedlots for Canadian sheep and goats must be approved by the Area Veterinarian in Charge (AVIC) in advance of the importation (Attachment 6). A list of designated feedlots can be obtained from NCIE.
- B. In addition to the information listed in section IV of this memorandum, the health certificate must also include the following certifications:
 1. The sheep or goats have been inspected and found to be free from any evidence of communicable disease and, as far as can be determined, have not been exposed to any such disease during the preceding 60 days.
 2. Canada is free from foot-and-mouth disease, rinderpest, surra, and contagious bovine pleuropneumonia.
 3. The sheep or goats have been kept in Canada during the last 60 days immediately preceding the date of shipment to the United States.
 4. The sheep and goats are subject to a ruminant feed ban equivalent to the requirements established by the FDA.
 5. The sheep or goats have not resided in a flock or herd that has been diagnosed with BSE.
 6. The sheep or goats are not in quarantine in Canada.
 7. The sheep or goats have not tested positive and are not suspect for a transmissible spongiform encephalopathy.

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8. The movement of the sheep or goats is not restricted within Canada as a result of exposure to a transmissible spongiform encephalopathy.
 9. The sheep and goats are less than 12 months of age.
 10. The sheep or goats are not pregnant or the sheep or goats have been castrated.
- C. The sheep or goats must be permanently and humanely identified before arrival at the port of entry with a distinct and legible "C" mark that has been properly applied with a freeze brand, hot iron, or other permanent method, and is easily visible on the live animal. The mark must not be less than 1 inch or more than 1¼ inches high.

VIII. MOVEMENT REQUIREMENTS FOR CANADIAN SHEEP AND GOATS FROM DESIGNATED U.S. FEEDLOTS DIRECTLY TO SLAUGHTER

- A. The sheep and goats identified on VS Form 17-30 and 17-130 must remain at the designated feedlot until transported to a recognized slaughtering establishment for slaughter. The sheep or goats must be less than 12 months of age when slaughtered.
- B. No person may alter, deface, remove, or otherwise tamper with the individual, official ruminant identification while the ruminant is in the United States. Official ruminant identification may be removed only at the time of slaughter.
- C. The sheep or goats must be moved directly from the feedlot as a group of Canadian animals to a recognized slaughter establishment in vehicles that are sealed by an accredited veterinarian or a State or USDA representative with seals of the U.S. Government. The seals may be broken only at the recognized slaughtering establishment by a USDA representative (e.g., an APHIS VS employee, an FSIS inspector, a State Representative, an accredited veterinarian or an employee of an accredited veterinarian, or a slaughtering establishment or feedlot representative who has been designated to perform the functions involved).
- D. The shipment must be accompanied to the slaughter establishment by VS Form 17-130 and VS Form 1-27, completed by an accredited veterinarian or a State or USDA representative. The VS Form 1-27 must identify the physical location of the slaughter establishment, the individual responsible for the movement of the ruminants, the seal numbers, and the individual identification of each ruminant, which includes the official eartag and any other identification present on the

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ruminant. A copy of the Canadian health certificate must be attached to the VS Form 1-27.

- E. The USDA representative at the recognized slaughtering establishment will finalize VS Form 1-27 and return it to the AVIC.
- F. The feedlot must maintain copies of the VS Forms 17-30, VS Form 17-130, VS Form 1-27, and the Canadian health certificate (which accompanied the animals when initially entering the designated feedlot) for 5 years, and the copies must be made available to State or Federal representatives as requested.

IX. PAPERWORK TO ACCOMPANY SHIPMENTS OF CANADIAN BOVINES, SHEEP, OR GOATS TO SLAUGHTER

- A. When Canadian bovines, sheep, or goats move from the U.S. port of entry directly to a recognized slaughtering establishment, FSIS must receive VS Form 17-33 and a copy of the Canadian health certification. The shipment must have moved directly from the port of entry to the recognized slaughtering facility and the seals of the Canadian Government, APHIS, or Customs and Border Protection (CBP) must still be intact.
- B. When Canadian sheep or goats move from a feedlot directly to a recognized slaughter establishment, FSIS must receive VS Form 1-27 that has been completed and signed by either an accredited veterinarian or a State or APHIS representative. FSIS must also receive a copy of the Canadian health certificate and the VS Form 17-130. The shipment must arrive at the slaughter facility in conveyances that are sealed with official seals of the U.S. Government that have been applied by an accredited veterinarian or a State or APHIS employee. The seals must be intact. The feedlot must maintain copies of the VS Form 1-27 for 5 years, and the copies must be made available to State or Federal representatives as requested.

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X. RESPONSIBILITIES OF THE PORT VETERINARIAN

The port veterinarian shall inspect the shipment in accordance with the provisions of this memorandum, and receive the official health certificate and the completed VS Form 17-29, Declaration of Importation.

- A. Examine the conveyance and verify that Canadian seals for conveyances containing sheep or goats (or, if applicable, CBP seals) have been applied and are still intact. If the seals are broken, missing, or do not match the seal numbers written on the Canadian health certificate, the animals will be refused entry. Note that CBP may break the seals and inspect the conveyance. If CBP breaks the CFIA seals, they will reseal the conveyance with CBP seals and note the numbers of their seals on their release documents.
- B. All bovines other than for immediate slaughter are to be offloaded at the port of entry. Verify that the “CAN” brand or tattoo was properly applied before the animals’ arrival. Improperly applied brands or hair brands or anything that does not result in a permanent mark is not acceptable. The mark must be no less than 2 inches high or more than 3 inches high and must be applied to each animal’s right hip, high on the tail-head (over the junction of the sacral and first coccygeal vertebrae). If a tattoo is used, the letters CAN must be applied to the inside of the left ear. Note that alternative methods of permanent identification may be used if prior approval is given by NCIE before the shipment reaches the port. Any alternative methods of identification that are approved by NCIE will be communicated promptly through the VS Regional Offices to the port veterinarians.
- C. Verify that all ruminants including those for immediate slaughter are individually identified with an official eartag of the country of origin traceable to the premises of origin of the animal (birth place) before the animals’ arrival at the port of entry. The official eartag must be tamper resistant and provide unique identification for the individual animal and either use the country code as a prefix or have a mark unique to official eartags of the country of origin. The official eartags must have one of the following numbering systems:
 - a) National Uniform Eartagging System; or
 - b) Animal identification number, composed of the 3-digit country code and a 12-digit number unique to the animal; or
 - c) Premises-based number system.

No person may alter, deface, remove, or otherwise tamper with the official identification while the animal is in the United States or moving into or through the United States, except that the identification may be removed at the time of slaughter.

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- D. For feeder sheep and goats, verify that the “C” brand has been properly applied. Improperly applied brands or hair brands or anything that does not result in a permanent mark is not acceptable. The mark must be not less than 1 inch high or more than 1¼ inch high and can be applied to any haired area on the animal that can be readily observed. Wethers (castrated sheep and goats) do not need an import permit but all other sheep and goats for feeding must be accompanied by an NCIE import permit upon arrival at the port.
- E. If all of the requirements for entry have been met, the port veterinarian will issue VS Form 17-30, Report of Animals, Poultry or Eggs Offered for Importation (Attachment 2).
- F. If the animals are imported for immediate slaughter, the port veterinarian will also issue VS Form 17-33, Animals Imported for Immediate Slaughter (Attachment 3). If CBP broke the Canadian seals and resealed the conveyance, the U.S. seal numbers will be written on the VS Form 17-33 along with any Canadian seal numbers that remain intact on the conveyance. The route of travel from the port of entry to the approved slaughtering establishment must be listed on the health certificate.
- G. For sheep or goats imported for feeding, the port veterinarian will also issue VS Form 17-130, Ruminants Imported to Designated/Approved Feedlots (attachment 4). These forms should be distributed as indicated on each individual form. A copy of the health certificate should be attached to the copy of the VS Form 17-30 that is sent to the State Veterinarian in the State of destination. If any of the Canadian seals are broken, the shipment will be resealed by the APHIS port veterinarian at the port of entry with official seals of the U.S. Government. The U.S. seal numbers will be written on the VS Form 17-130 along with any Canadian seal numbers that remain intact on the conveyance.
- H. The port veterinarian will establish a file for the VS Forms 17-33 and 17-130. If the VS Form 17-130 has not been returned to the port veterinarian within 14 days, contact the feedlot. If unable to contact the feedlot or if the feedlot is not responsive to your request, contact the AVIC, who will then contact the State Veterinarian. If the VS Form 17-33 is not returned to the port veterinarian within 14 days, the port veterinarian should contact the slaughter establishment. If the slaughter establishment is not responsive to this follow up request, the port veterinarian should contact the AVIC who will then contact the FSIS District Office.

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- I. If the shipment is refused entry, contact CBP and the local CFIA office and inform them of the refusal. Note the reason(s) for the refusal either on the back of the health certificate or on VS letterhead for the port files. Keep a copy of the health certificate so that pertinent information on the animals and their identification can be retrieved if necessary.

XI. RESPONSIBILITIES OF THE AVIC

- A. Upon request of a feedlot that wants to import feeder sheep or goats from Canada, the AVIC should inspect the feedlot and send written recommendation to NCIE as to whether or not to approve the facility as a designated feedlot (Attachment 6). Designated feedlots should be monitored as appropriate to ensure compliance.
- B. The AVIC is also responsible for communication with the port of entry, FSIS, feedlot, accredited veterinarian, and the State Veterinarian, and for followup on compliance as needed once a shipment is released from the port of entry to a slaughter establishment or to a feedlot. If the AVIC has reason to believe that there is noncompliance with the BSE minimal risk rule or with this memorandum, an investigation should be requested in a timely manner. The AVIC will also notify the appropriate Regional Office and NCIE.

XII. DISPOSAL OF NONCOMPLIANT CANADIAN SHEEP AND GOATS

Sheep and goats discovered at the feedlot to be 12 months of age or older (thus noncompliant with 9 CFR part 93) will be either returned to Canada or humanely euthanized and disposed of by burial, landfill, or incineration. The disposal of these animals will be at the expense of the feedlot owner/operator. The AVIC will request that an investigation be initiated with Investigative and Enforcement Services (IES). The AVIC will also notify the appropriate Regional Office and NCIE.

XIII. DISPOSAL OF LIVE CANADIAN SHEEP OR GOATS HELD BY FSIS DUE TO NONCOMPLIANCE

- A. If the seals are broken on a shipment of sheep or goats, or if FSIS determines on antemortem or postmortem inspection that any of the Canadian sheep or goats are 12 months of age or older, FSIS will condemn the shipment on the behalf of APHIS through the authority of the Animal Health Protection Act.
- B. FSIS will humanely euthanize the ineligible animals and dispose of the carcasses in a way that will ensure that the animals do not enter the human or animal food chain.

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- C. FSIS will collect all means of identification, including the health certificate and the VS forms that accompanied the shipment to slaughter, and forward to the AVIC.
- D. The AVIC will immediately contact IES and initiate a compliance investigation. The AVIC will also notify the appropriate Regional Office and NCIE.

XIV. DISPOSAL OF LIVE CANADIAN BOVINES HELD BY FSIS DUE TO NONCOMPLIANCE

Eligibility for entry into the United States will be based on certification by Canadian officials that the animal was born after March 1, 1999, and will be determined at the border by APHIS port personnel. Should FSIS personnel note any irregularities in this regard, FSIS will hold the animal(s), under the Animal Health Protection Act and will report their findings to the AVIC for disposition.

Attachments

- Attachment 1: VS Form 17-29, Declaration of Importation
- Attachment 2: VS Form 17-30, Report of Animals, Poultry or Eggs Offered for Importation
- Attachment 3: VS Form 17-33, Animals Imported for Immediate Slaughter
- Attachment 4: VS Form 17-130, Ruminants Imported to Designated/Approved Feedlots
- Attachment 5: VS Memorandum No. 591.15, Importation of Restricted Animals from Canada and Mexico for Immediate Slaughter
- Attachment 6: Form letter, feedlot agreement and inspection checklist for designated feedlots

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ATTACHMENT 1

Animals, animal semen, animal embryos, birds, poultry, hatching eggs may be imported unless a complete declaration has been received (9 CFR 82, 83, 84, and 85).

FORM APPROVED: OMB NO. 0979-0040

Public reporting burden for this collection of information is estimated to average 17 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Agriculture, Clearance Officer, OIRM, AS Box 7820, Washington, D.C. 20250, and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503.

U.S. DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICE VETERINARY SERVICES DECLARATION OF IMPORTATION (Animals, Animal Semen, Animal Embryos, Birds, Poultry, or Hatching Eggs)	1. PORT OF ARRIVAL	2. DATE OF ARRIVAL
	3. IMPORT PERMIT NUMBERS	
	4. COUNTRY OF ORIGIN OF HEALTH CERTIFICATE	
	5. PORT OF EMBARKATION (City, Country)	
	6. CARRIER AND VESSEL OR FLIGHT NUMBER	
INSTRUCTIONS: Importer, owner, or authorized agent shall complete an original and one copy, which shall be presented to Collector of Customs, at port of arrival for appropriate distribution.		
7. NAME AND ADDRESS OF IMPORTER (include Zip Code)		8. NAME AND ADDRESS OF BROKER (if any) (include Zip Code and Telephone number)

9. ANIMALS, ANIMAL SEMEN, ANIMAL EMBRYOS, BIRDS, POULTRY, OR HATCHING EGGS			
A. NUMBER	B. COMMON NAME (For domestic livestock or poultry, show breed and species)	C. SEX (When it can be determined)	D. PURPOSE OF IMPORTATION (Dairy, feeding, grazing, brooding, racing, pleasure, slaughter, special breeding*, hatching, exhibition, propagation, medical, scientific, educational, etc.)

10. NAME AND ADDRESS OF DESTINATION AFTER RELEASE (include ZIP Code)		REMARKS
I hereby request quarantine or inspection service and agree to reimburse Veterinary Services or pay in advance for the cost thereof, as may be required, and waive all claim against Veterinary Services or their employees for damage which may arise from such service.		
The undersigned hereby certifies that the foregoing declaration is true and correct.		
11. EXECUTED BY (Signature)		
12. TYPE OR PRINT NAME AS SIGNED IN ITEM 11		
13. TITLE <input type="checkbox"/> Authorized Agent <input type="checkbox"/> Owner <input type="checkbox"/> Importer	14. DATE	

* For domestic livestock offered for importation for special breeding under § 1202, Item 100.01 of the Tariff Act of 1930 (9 CFR Parts 92 and 151) the entry in this column shall be "Special Breeding VS Form 17-338 attached".

VS FORM 17-29 (JUL 96) Previous edition is obsolete. PART 1 - COLLECTOR OF CUSTOMS U. S. GOVERNMENT PRINTING OFFICE 1095-622-013/21137

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U.S. DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICE ANIMALS IMPORTED FOR IMMEDIATE SLAUGHTER		1. PORT OF ENTRY ATTACHMENT 3
Port Veterinarian - Complete items 1 through 12. Distribute copies as indicated below. Veterinarian at Destination - Return Part 3 to Port Veterinarian after completion of items 18 through 22.		2. ENTRY DATE
The animals identified below were imported in accordance with Department regulations for shipment to an establishment under your supervision. These animals must be slaughtered as soon as possible after arrival at destination <i>but not later than two weeks from the "Entry Date"</i> shown below. Slaughter of these animals must be reported by forwarding a copy of this completed form to the port veterinarian shown in item 12 below.		
3. TO: (Veterinarian at destination, include Zip Code)		
<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>		Mail original to (Use window envelope)
4. NUMBER	5. SPECIES OF ANIMALS	6. TRUCK (Trailer) LICENSE NUMBER
7. RAILROAD CAR NUMBER	8. SEAL NUMBERS	
9. NAME AND ADDRESS OF CONSIGNOR (Zip Code, if any)		10. NAME AND ADDRESS OF CONSIGNEE (Zip Code)
11. SIGNATURE OF PORT VETERINARIAN		
12. PORT VETERINARIAN (Include Zip Code)		
<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>		Return one completed copy to (Use window envelope)
REPORT OF SLAUGHTER		
This is to certify that, except as noted below, all animals identified above were received and held in pens until slaughter was completed, so as to prevent contact with animals not scheduled for immediate slaughter.		
13. DATE SLAUGHTERED	14. REMARKS	
15. NAME AND ADDRESS OF ESTABLISHMENT (Zip Code)		
16. SIGNATURE OF ESTABLISHMENT OFFICIAL	17. TITLE	
ENDORSEMENT AND POST MORTEM REPORT		
18. TAG NUMBER	19. DESCRIPTION OF ANIMAL	20. TUBERCULOSIS LESIONS
Insofar as can be determined the above certification with respect to slaughter is true and accurate. Except as noted above, post mortem examination of these animals did not show lesions suggestive of tuberculosis.		
21. SIGNATURE OF VETERINARIAN AT DESTINATION		22. DATE SIGNED
PART 1 - VETERINARIAN AT DESTINATION (Item 3)		

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ATTACHMENT 4

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-X-XXX. The time required to complete this information collection is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

OMB CONTROL NO.: 0570-XXXX

U.S. DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICE		1. PORT OF ENTRY
RUMINANTS IMPORTED TO DESIGNATED/APPROVED FEEDLOTS		2. ENTRY DATE
Port Veterinarian - Complete #1 through 12 and attach copy of health certification. Distribute copies as indicated below.		
Accredited Veterinarian or other designated individual at the feedlot - complete #13-18 and return original to Port Veterinarian (see #12) within 14 days of receipt of the animals. The animals identified below (official animal identification is on the attached Health Certificate) were imported in accordance with USDA, APHIS regulations for shipment to feedlots and are under your supervision. These animals must remain at this feedlot (see # 8) and sent to slaughter before they are 30 months of age (for cattle, bison) or 12 months of age (for sheep, goats) in a sealed vehicle using VS Form 1-27. Official animal identification cannot be removed from these animals.		
3. TO: (Accredited Veterinarian or other designated individual at feedlot (Address, include Phone Number and Zip Code))		
[_____]		
[_____]		
4. NUMBER OF ANIMALS	5. SPECIES OF ANIMALS	6. TRUCK (Trailer) LICENSE NUMBER
7. SEAL NUMBERS		8. NAME AND ADDRESS OF CONSIGNOR (Include Phone Number and Zip Code)
9. NAME AND ADDRESS OF FEEDLOT (Include Phone Number and Zip Code)		10. NAME AND ADDRESS OF CONSIGNEE (Include Phone Number and Zip Code)
11. SIGNATURE OF PORT VETERINARIAN		
12. PORT VETERINARIAN (Include Phone Number and Zip Code)		
[_____]		← Return the completed original to
[_____]		

RECEIPT OF SHIPMENT

This is to certify that, except as noted in #16, all animals identified above and on the attached health certificate were received and will remain at the location in #9 until sent to slaughter. This shipment must be sealed when it arrives at this feedlot. If any official seals are broken or missing, I will immediately contact the Port Veterinarian. Identification of dead animals must be included in #16.

13. DATE RECEIVED	14. a. I observed that all seals listed in #7 were present and intact. <input type="checkbox"/> Yes <input type="checkbox"/> No
15. NAME AND ADDRESS OF FEEDLOT (Include Phone Number and Zip Code)	b. If any listed seals are missing or broken the Port Veterinarian was contacted within 24 hours of receipt. <input type="checkbox"/> Yes <input type="checkbox"/> No
	16. REMARKS
17. NAME OF DESIGNATED INDIVIDUAL (Print)	18. SIGNATURE OF DESIGNATED INDIVIDUAL

VS FORM 17-130 (DEC 2004)

COPY DISTRIBUTIONS:

- ORIGINAL: To accompany shipment to feedlot
- COPY: Retained by port

- COPY: Retained by feedlot
- COPY: AVIC
- COPY: State Veterinarian

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Attachment 5

March 9, 1994

VETERINARY SERVICES MEMORANDUM NO. 591.15

Subject: Importation of Restricted Animals From

Canada and Mexico for Immediate Slaughter

To: Directors, VS Regions

Area Veterinarians in Charge, VS

Port Veterinarians, VS

I. PURPOSE

The purpose of the Memorandum is to outline provisions for an agreement between plant management and Veterinary Services (VS) for the approval of slaughtering establishments to handle untested Canadian and Mexican animals (hereafter referred to as restricted animals) for immediate slaughter as provided in Part 92, Title 9, Code of Federal Regulations (9 CFR). The list of approved slaughter establishments is available through the Import-Export Animals Staff (IEAS), Hyattsville, Maryland.

II. CANCELLATION

VS Memorandum No. 591.15, dated October 30, 1986, is hereby canceled.

III. GENERAL

The proper handling of restricted animals is necessary to prevent their disseminating livestock diseases, to ensure their slaughter within 2 weeks from the date they entered this country, and to provide for a system of reporting lesions of tuberculosis found on postmortem. The provisions of this Memorandum apply only to the importation of untested animals imported from Canada or Mexico for immediate slaughter.

IV. INSTRUCTIONS TO THE AREA VETERINARIAN IN CHARGE (AVIC)

A. An establishment desiring to receive restricted animals for slaughter may be approved by the AVIC, VS, of the State where the plant is located following submission of a request for such approval and completion of an inspection to determine that the establishment meets the requirements of the Memorandum.

A user fee shall be assessed for the initial inspection and for annual renewals in accordance with 9 CFR 130.8 and the VS User Fee Operating Procedures Manual.

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B. VS Form 17-36, Inspection Report of Establishment for Immediate Slaughter of Import Animals, shall be completed and signed by the Federal inspector conducting the inspection of the facilities at the establishment. The original of the inspection report shall be kept in the AVIC's station files. A copy of the report and this Memorandum will be given to the designated responsible establishment official and to the meat inspection office providing service to the approved plant.

A copy of the inspection report also will be sent through the Director, VS Region, to IEAS, Hyattsville, Maryland. This form shall be sent by the 10th of the month following the inspection.

C. Establishments eligible for approval shall have scheduled fulltime Federal or State veterinary inspection.

D. For approval to ship by rail, interstate shipments must be able to reach the destination from the port of entry within the provision of the 28-hour law without unloading en route.

E. Approval may be granted by the AVIC after an inspection report is received, indicating the establishment meets each of the requirements of the Memorandum, and that the VS Form 17-36 is signed by a representative of the plant management authorized to certify that all conditions for approval are met.

F. Semiannual visits to approved establishments are to be made to check for compliance with the requirements outlined in this memorandum. Changes in the name of the establishment, its management, or operating procedures affecting the agreement should be noted and handled in accordance with paragraph III B. of the agreement. (Note: The WBBS work reporting unit for this activity is 442-06, Approved Slaughtering Establishments Inspected.)

G. Failure of an approved establishment to comply with the requirements outlined in this Memorandum will be cause to suspend the approval of the establishment to receive further shipments of restricted animals for slaughter.

H. Approved removal shall be by letter from the AVIC to the slaughtering establishment, indicating the reasons for removal. A copy of the letter shall be immediately forwarded through the appropriate Director, VS Region, to the IEAS so that the designated slaughtering establishment can be deleted from the listing.

I. Upon granting or suspending approval of an establishment, the AVIC must immediately notify the ports of entry designated on VS Form 17-36 of the approval or suspension of approval of the establishment.

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V. INSTRUCTIONS TO THE PORT VETERINARIAN

A. The VS port veterinarian shall make certain that all trucks or trailers used in transporting these animals to the slaughtering establishment are sealed prior to departure from the U.S. port of entry. The driver or conductor shall be advised that these seals may only be broken at destination and only by VS personnel or plant personnel authorized by VS.

B. Only trucks or trailers capable of being sealed shall be used to transport these shipments.

C. When restricted animals must be unloaded or the USDA seals broken because of unforeseen emergencies such as defective equipment, accidents, or adverse weather conditions, the carrier shall immediately notify the port veterinarian, giving sufficient information to identify the shipment and establish its location in order that VS may take appropriate action to prevent contact or exposure of domestic livestock.

D. Animals imported for immediate slaughter from Mexico shall meet the requirements of 9 CFR, Part 92. Only approved brands of coumaphos (Co-Ral) may be used for the precautionary dipping of horses. On VS Form 17-30, under the remarks section, it should state: No withholding period is required for cattle or horses. (Note: For horses, Delnav requires a withholding period of 21 days; thus, animals dipped in this tickicide could not be slaughtered within the specific 2-week period as required in Section VI. Paragraph E. below.)

VI. ELIGIBILITY REQUIREMENTS FOR SLAUGHTERING ESTABLISHMENTS

Slaughtering establishments eligible for receipt of restricted animals must meet the following requirements:

A. USDA seals applied to the truck or trailer used in transporting the animals at the port of entry must be broken either at the approved receiving establishment only by the designated plant employee or a Federal meat inspector during his scheduled working hours or at a nonfederally inspected slaughtering establishment by a State inspector during hours that have been previously agreed upon.

B. An establishment may designate plant employees to break USDA seals outside the regular working hours of assigned USDA inspectors under the following conditions:

1. The receiving establishments shall name one representative and one alternate who shall be responsible for breaking the seals and for the proper handling of restricted animals during unloading and the declared destination. The establishment representative shall cooperate with the assigned State or Federal veterinary meat inspector in maintaining records of the sealed shipments received.

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2. Designated employees shall be approved by the Federal or State meat inspector assigned to the plant.

C. The restricted animals shall be hauled directly to and unloaded into the establishment's holding pens specifically designated and marked for such animals. No animals shall be removed from these pens unless authorized by a State or Federal veterinary inspector.

D. Restricted animals shall be handled by the approved slaughtering establishment in single-load units and placed only in the designated pens. Each load of animals from a specific railroad car, truck, or trailer shall be maintained intact until final disposition in order to facilitate identification and slaughtering of the animals, as well as the preparation of the reports.

E. All restricted animals shall be slaughtered or rendered within 2 weeks from the date of entry into the United States. No live, restricted animals shall be permitted to leave the premises of the approved receiving establishments.

F. All U.S. livestock entering the premises while live, restricted animals are present shall either be slaughtered or rendered, or the establishment will need to obtain permission from the AVIC for each specific movement from the premises.

/s/

Donald W. Luchsinger

Acting Deputy Administrator

Veterinary Services

APHIS:VS:JBowling:bs:2/24/94(591.15)

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ATTACHMENT 6

United States
Department of
Agriculture

Marketing and
Regulatory
Programs

Animal and Plant
Health Inspection
Service

4700 River Road
Unit 33
Riverdale, MD
20737

Feedlot Owner/Operator
Feedlot Name
Any Street
City, State Zip

Dear Feedlot Operator:

In response to your interest in having your premises approved as a designated feedlot for the importation of Canadian sheep or goats for feeding, I am enclosing an agreement entitled "Designated Feedlot Agreement for Importation of Canadian Sheep or Goats for Feeding." Please complete, sign, and return the agreement to the following address:

AVIC
USDA, APHIS, VS
Any Street
City, State Zip

Once this form has been received, arrangements will be made with you to inspect your premises. At that time, we will review the guidelines, the agreement, and the inspection report, and answer any questions you may have. A user fee will be assessed for the inspection and will be based on an hourly rate.

You should obtain a Scrapie Program Premises Identification Number. In the event that an official Canadian eartag is lost or removed as a medical necessity, you must replace it with a Blue Slaughter tag that is cross-referenced in your records with the Canadian tag. In order to obtain tags, contact the Scrapie Program Manager in your State at 1-800-USDA-TAG.

Sincerely,

AVIC
Area Veterinarian in Charge
Veterinary Services

Enclosure: Designated Feedlot Agreement



Safeguarding American Agriculture

APHIS is an agency of USDA's Marketing and Regulatory Programs
An Equal Opportunity Provider and Employer

Federal Relay Service
(Voice/TTY/ASCII/Spanish)
1-800-877-8339

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USDA Designated Sheep and Goat Feedlot Facility Inspection Report

State issued Premises Locator Identification #		Scrapie Program Premises Identification Number (PIN)	
Feedlot Name:			
Physical Address:			
City:			
State & Zip:		County Name:	
Mail Address:			
City:		Phone Number:	
State & Zip:		Fax Number:	
Feedlot Operator's Name:			
Phone Number:		Cell Phone Number:	
E-mail:			
Feedlot's Accredited Veterinarian's name:			
Clinic Address:			
Clinic State & Zip:			
Clinic Phone Number:		Cell Phone Number:	
Animals on Hand	Average # per week	Animals on Hand	Average # per week
Cattle: Feeder		Goats: Kids	
Cull cows		Cull Goats	
Sheep: Lambs		Other Species (List):	
Cull sheep			
SHEEP AND GOAT FEEDLOT FACILITY INSPECTION			Y/N
	NOTE: If this is a pre-designated inspection, initial here _____, and indicate "NA" where appropriate for the inspection items.		
Access:	APHIS or State personnel were granted access to the facility and records.		
Facilities:	Facilities are adequate to handle and prevent the escape of imported animals and to house the imported animals in a pen(s) that segregate them and prevent commingling with other animals.		
Records:	Records are kept at the feedlot or at another accessible site. Records consist of the acquisition and disposition of all sheep and goats imported from a BSE minimal-risk region that enter the feedlot. The records include the official eartag and all other identifying information; the date the animal was acquired by the feedlot and the animal's age in months at the time; the date the animal was shipped to slaughter and the animal's age in months at the time; and the plant where the animal was slaughtered.		
	For sheep and goats imported from a BSE minimal-risk region that die in the feedlot, the eartags are removed and kept on file at the feedlot, along with a record of the disposition of the carcass.		
	Copies of the VS Form 17-130 and VS Form 17-30 that accompany the animal to the feedlot from the port of entry are maintained at the feedlot and are accessible.		
	Copies of the VS Forms 1-27 that accompany the animal from the feedlot to the slaughter establishment are maintained at the feedlot and are accessible.		
	Inventories and other records are kept at the feedlot for at least 5 years.		

VETERINARY SERVICES MEMORANDUM NO. 591.64

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**DESIGNATED FEEDLOT AGREEMENT FOR THE IMPORTATION
OF CANADIAN SHEEP OR GOATS FOR FEEDING**

I, _____
[Owner name, printed]

Owner of _____
[Name of feedlot, printed] [Telephone Number]

Address: _____
[Owner mailing address]

hereby agree to maintain and operate my feedlot located at:

[Printed physical address of the feedlot and telephone number of feedlot]

in accordance with the applicable provisions of Title 9, *Code of Federal Regulations*, (9 CFR), section 93 and this agreement.

Cooperation

I agree to grant access to the feedlot and records required to be kept in accordance with this agreement to State and Animal and Plant Health Inspection Service (APHIS) representatives during normal business hours to evaluate whether my feedlot and its operations are in compliance with the applicable provisions of this agreement and 9 CFR 93.

I agree to immediately notify State or APHIS authorities, or an accredited veterinarian if I discover, suspect, or have reason to believe that any livestock or deadstock presented at my feedlot is either affected by, exposed to, or shows signs of possibly being affected by or exposed to any program, emerging, or foreign animal disease.

I agree to provide safe and appropriate facilities and equipment for handling sheep and goats, make the animals available, and provide access to State or APHIS representatives to collect any samples needed.

I agree to allow State or APHIS representatives to review and copy records, record the identification of individual animals, and retain or photograph any external or internal identification.

VETERINARY SERVICES MEMORANDUM NO. 591.64

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Movement to the designated feedlot

The imported sheep or goats will be moved directly from the U.S. port of entry (POE) to the designated feedlot in accordance with 9 CFR 93.403, 93.419, and 93.436 and will be accompanied from the POE to the designated feedlot by VS Form 17-30 and VS Form 17-130 or other movement documentation deemed acceptable by the Administrator, which must identify the physical location of the feedlot, the individual responsible for the movement of the animals, and the individual identification of each animal, which includes the eartag required under paragraph 93.403(d)(2) and any other identification present on the animal, including registration number, if any.

The seals of the national government of the region of export or those applied by APHIS representatives at the POE will be broken at the designated feedlot by an accredited veterinarian or a State or APHIS representative or his or her designee. If the seals are not intact upon arrival at the designated feedlot, I agree to immediately notify the U.S. port veterinarian and the APHIS representative.

Canadian sheep or goats must be segregated from and cannot be commingled with U.S. origin sheep or goats.

Movement to the recognized slaughter plant

The animals must remain at the designated feedlot until transported to a recognized slaughter establishment. The animals must be moved directly to the recognized slaughter establishment in a vehicle sealed with seals of the U.S. Government by an accredited veterinarian or a State or APHIS representative. The seals must be broken only at the recognized slaughter establishment by a USDA representative.

The animals must be accompanied to the recognized slaughtering establishment by VS Form 1-27 or other documentation deemed acceptable by the APHIS Administrator, which must identify the physical location of the recognized slaughtering establishment, the individual responsible for the movement of the animals, and the individual identification of each animal, which includes the eartag required under paragraph 93.419.(d)(2) of this section and any other identification present on the animal, including registration number, if any. A copy of the Canadian health certificate must be attached to the VS Form 1-27.

I understand that the animals must be less than 12 months of age when slaughtered.

Identification

The sheep and goats must be permanently and humanely identified before arrival at the POE with a distinct and legible "C" mark, properly applied with a freeze brand, hot iron, or other method, and easily visible on the live animal and on the carcass before skinning. The mark must be not less than 1 inch high. Other means of permanent identification may be used upon request if deemed adequate by the APHIS Administrator to permanently identify the animal in a humane, distinct, and legible way as having been imported from Canada.

VETERINARY SERVICES MEMORANDUM NO. 591.64

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I agree to monitor to ensure that all imported feeder animals have the required "C" brand and to immediately notify the U.S. port veterinarian and the APHIS representative if the "C" brand is missing.

Each sheep and goat must be individually identified by an official Canadian Food Inspection Agency eartag, applied before the animal's entry into the United States, that is determined by the Administrator to meet standards equivalent to those for official eartags in the United States as defined in 9 CFR 71.1 and to be traceable to the premises of origin of the animal. No person may alter, deface, remove, or otherwise tamper with the individual identification while the animal is in the United States or moving into or through the United States, except that the identification may be removed at the time of slaughter as defined in 9 CFR 93.403.

I agree that eartags will not be removed unless medically necessary, in which case another eartag or other form of official identification will be applied and cross-referenced in the records.

Records

I agree to maintain records of the acquisition and disposition of all imported sheep and goats entering the feedlot, including the Canadian Food Inspection Agency identification tag number and all other identifying information, the age in months of each animal, the date each animal was acquired and the date each animal was shipped to slaughter, and the name and location of the plant where each animal was slaughtered. For Canadian animals that die in the feedlot, the feedlot will remove its eartag and place it in a file along with a record of the disposition of the carcass.

I agree to maintain copies of the APHIS Forms 17-130 and VS 1-27 or other movement documentation deemed acceptable by the Administrator issued for incoming animals and for animals moved to slaughter that list the official identification of each animal. Records will be kept for at least 5 years.

Cleaning and Disinfection

I agree that the feedlot, including all yards, docks, pens, alleys, chutes, scales, means of conveyance, and their associated equipment, must be maintained in a clean and sanitary condition. In addition, I agree to maintain an adequate supply of disinfectant and serviceable equipment for cleaning and disinfection.

Listing of the Designated Feedlot

I request approval for my facility to operate as a designated feedlot for sheep and goats to be imported from Canada. I agree to allow State and APHIS representatives access to inspect my premises and animals, collect samples, and review inventory records and other required documents upon request at this feedlot without cost to the United States.

I acknowledge the receipt of a copy of **9 CFR Part 93.420** and acknowledge that I have been informed and understand that failure to abide by the provisions of this agreement and the

VETERINARY SERVICES MEMORANDUM NO. 591.64

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applicable provisions of **9 CFR, Part 93.420** constitutes a basis for the withdrawal of this listing as a designated feedlot.

I agree to notify the Area Veterinarian in Charge in a timely manner if I sell my feedlot.

Requesting Feedlot Owner

Printed Name *Signature of Feedlot Owner* *Date*

Pre-approval inspection of feedlot facility conducted by: [attach copy of inspection report]

Printed Name *Signature of Inspecting Official* *Date*

Recommend approval:

Printed Name *Signature of Area Veterinarian in Charge* *Date*

Approved:

Printed Name *Signature of Approving Official* *Date*



Board of Livestock Meeting

Agenda Request Form

From: Alicia Love, MPH, RS, Bureau Chief		Division/Program: Animal Health/ Meat, Milk and Egg Inspection Bureau			Meeting Date: January 25, 2022		
<u>Agenda Item:</u> General updates							
Letter regarding hours of operation has been distributed the week of January 16 th and inspectors have been instructed to discuss with their plants upon delivery.							
Progress on guidance for new dairies and dairy plants.							
Recommendation:							
Time needed: 5 min	Attachments:	Yes	No <input checked="" type="checkbox"/>	Board vote required:	Yes	No	
<u>Agenda Item:</u> Attachment A & B							
In reviewing copies of inspector weekly meetings, it was determined that most plants were notified of this Directive.							
Recommendation:							
Time needed: 5 min	Attachments:	Yes	No <input checked="" type="checkbox"/>	Board vote required:	Yes	No	
<u>Agenda Item:</u> Travel for Alex Dachs and Job Greenall							
Alex Dachs and Job Greenall are requesting permission to travel to Pullman, WA in April for a pasteurization workshop. All expenses will be paid by Association of Food and Drug Officials (AFDO) grant funds except \$600 (estimated) for a state rental car.							
Recommendation: Approve							
Time needed: 5 min	Attachments:	Yes <input checked="" type="checkbox"/>	No	Board vote required:	Yes <input checked="" type="checkbox"/>	No	
<u>Agenda Item:</u> Out of State Travel for Job Greenall							
The FDA has recommended that Job Greenall get additional training in egg grading that he is not able to receive in Montana. This training will ensure he is able to see a sufficient number of eggs that are irregular, as the plants in Montana rarely have unusual eggs. This will also allow him to see a much larger volume of eggs than what are seen in Montana plants. He will need to travel to Oregon for this training.							
Recommendation: APPROVE							
Time needed: 5 min	Attachments:	Yes <input checked="" type="checkbox"/>	No	Board vote required:	Yes <input checked="" type="checkbox"/>	No	
<u>Agenda Item:</u> Rule change proposal to ARM 32.8.202 two versions submitted							
The BOL has requested to reconsider this item from the previous meeting.							
The bureau has been made aware that two small, neighboring outlying communities have found themselves unable to procure properly dated milk due to the semi-retirement of the local jobber servicing their area, and unavailability of other jobbers or distributors to reach their area.							
The enclosed draft administrative rule MAR 32-22-333 allows a local entity to petition the Board for an exemption to the "12-day rule" and provides the ability for schools to serve half-pints beyond the 'sell by' date. The board may choose to propose both rules, just one rule, or not proceed to rulemaking.							

In addition, MAR 32-22-335 has been drafted by Krista Lee Evans that provides a similar exemption but expands it to “institutions”, defined as schools, hospitals, or similar entities.

We are presenting both options for board discussion and will amend the rule at their discretion.

Recommendation:

Time needed: 30 min	Attachments:	Yes X	No	Board vote required:	Yes X	No
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Department of Livestock	1) Division Meat, Milk & Egg Inspection
--------------------------------	---

2) Employee(s) Traveling
 Alex Dachs
 Job Greenall

3) Justification
 Alex and Job will be traveling to Pullman, WA to attend a pasteurization workshop at Washington State University, Pullman. This course was developed for industry pasteurization operators, plant engineers and regulatory to help explain the "why" of the pasteurization requirements. This course has hands on exercises, equipment review and testing at the creamery and allowance for discussion.

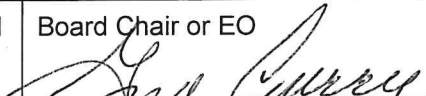
 The Bureau applied for a received a grant to cover all costs of this trip except for rental car expenses. Both gentlemen agreed they would prefer to drive vs fly for this trip because with layovers, security, etc., it will be faster to drive. In addition, they can travel on their own hours on Monday and Thursday rather than arriving at mid-night per the flight schedules.

4) Itinerary
 April 24-28, 2023
 To Pullman, Washington.

5) Cost Estimate
 Transportation: \$600
 Meals: \$300
 Lodging: \$1000
 Other: \$1000

 Total \$600
 (AFDO Grant will cover all expenses except State rental car and fuel, estimated at \$600. Funds will come from the Milk Program

6) Submitted By	Requested By Alicia Love	Title MM&E Bureau Chief	Date 1/5/2023
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Approval - to be Completed by Agency Authorized Personnel			
Date Approved by Board	Board Chair or EO	Title	Date
1-25-22		Chair	1-25-22

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.

Department of Livestock	1) Division Meat, Milk & Egg Inspection
--------------------------------	---

2) Employee(s) Traveling
Job Greenall

3) Justification
Job will be traveling to Woodburn, OR to meet with USDA, AMS officials to continue shell egg training.

Funds for travel will come from the egg program.

4) Itinerary
February 13-17, 2023
To Woodburn, Oregon.

5) Cost Estimate
Airfare: \$500
Airport Parking: \$50
Baggage Fees: \$60
Hotel: \$800
Car Rental: \$300
Per Diem: \$300
Other: \$410
Total \$2010
Funds will come from the Egg Program

6) Submitted By	Requested By Alicia Love	Title MM&E Bureau Chief	Date 1/5/2023
------------------------	-----------------------------	----------------------------	------------------

Approval - to be Completed by Agency Authorized Personnel			
Date Approved by Board 1-25-22	Board Chair or EO 	Title Chair	Date 1-25-22

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.

BEFORE THE DEPARTMENT OF LIVESTOCK
OF THE STATE OF MONTANA

In the matter of the amendment of)	NOTICE OF PROPOSED
ARM 32.8.202 pertaining to TIME)	AMENDMENT
FROM PROCESSING THAT FLUID)	
MILK MAY BE SOLD FOR PUBLIC)	NO PUBLIC HEARING
CONSUPTION)	CONTEMPLATED
)	

TO: All Concerned Persons

1. The Department of Livestock] proposes to amend the above-stated rule.

2. The Department of Livestock will make reasonable accommodations for persons with disabilities who wish to participate in this rulemaking process or need an alternative accessible format of this notice. If you require an accommodation, contact Department of Livestock no later than 5:00 p.m. on **DATE**, 2023, to advise us of the nature of the accommodation that you need. Please contact Executive Officer, Department of Livestock, 301 N. Roberts St., Room 304, P.O. Box 202001, Helena, MT 59620-2001; telephone: (406) 444-9525; TTD number: 1 (800) 253-4091; fax: (406) 444-4316; e-mail: MDOLcomments@mt.gov.

3. The rules as proposed to be amended provides as follows, new matter underlined, deleted matter interlined:

32.8.202 TIME FROM PROCESSING THAT FLUID MILK MAY BE SOLD FOR PUBLIC CONSUMPTION (1) When 12 days or more have passed following pasteurization of a unit of grade A milk, there will be no quantities of that unit of milk sold as packaged.

(2) No grade A pasteurized milk may be put in any container marked with a sell-by date which is more than 12 days after pasteurization of the milk for sale in Montana.

(3) Unless otherwise agreed upon, the person who offers the milk for sale to the public is responsible for removing the milk at or before the expiration of the 12 days.

(4) Requests for exemption from this rule may be made to the Board of Livestock by entities in underserved locations that sell milk directly to end consumers or otherwise provide milk to the public.

(a) A request including supporting materials shall be submitted prior to a regularly scheduled board meeting.

(b) Exemptions granted by the board will expire after one year unless renewed by the board.

(5) A school, as defined in 37.110.261, shall be considered the final consumer of milk packaged in 8 oz containers for distribution to students and therefore, may distribute that milk beyond 12 days after pasteurization.

AUTH: 81-2-102, MCA
IMP: 81-2-102, MCA

REASON: The department proposes to amend the above rule adding number four to give outlying communities that are not serviced by licensed milk distributors or jobbers, or otherwise find themselves unable to procure properly dated milk for local stores and schools without significant expense and effort an avenue to request exemptions to the "12-day rule".

The department proposes to amend the above rule adding number five to give schools needed flexibility to fulfill a requirement to provide milk as part of the school meal program. The distribution of milk in 8-oz (half pint) containers is primarily to schools which creates unique supply chain challenges for compliance with 32.8.202 (1), while school staff can ensure freshness.

4. Concerned persons may submit their data, views, or arguments concerning the proposed action in writing to: Department of Livestock, P.O. Box 202001, Helena, Montana, 59620-2001; telephone (406) 444-9321; fax (406) 444-1929; or e-mail MDOLcomments@mt.gov, and must be received no later than 5:00 p.m., DATE, 2023.

5. If persons who are directly affected by the proposed action wish to express their data, views, or arguments orally or in writing at a public hearing, they must make written request for a hearing and submit this request along with any written comments to Executive Officer at the above address no later than 5:00 p.m., DATE, 2023.

6. If the agency receives requests for a public hearing on the proposed action from either 10 percent or 25, whichever is less, of the persons directly affected by the proposed action; from the appropriate administrative rule review committee of the Legislature; from a governmental subdivision or agency; or from an association having not less than 25 members who will be directly affected, a hearing will be held at a later date. Notice of the hearing will be published in the Montana Administrative Register. Ten percent of those directly affected has been determined to be ## persons based on [reason for ##].

7. The department maintains a list of interested persons who wish to receive notices of rulemaking actions proposed by this agency. Persons who wish to have their name added to the list shall make a written request that includes the name, e-mail, and mailing address of the person to receive notices and specifies for which program the person wishes to receive notices. Notices will be sent by e-mail unless a mailing preference is noted in the request. Such written request may be mailed or delivered to the contact person in 4 above or may be made by completing a request form at any rules hearing held by the department.

8. An electronic copy of this proposal notice is available through the Secretary of State's web site at <http://sos.mt.gov/ARM/Register>. The Secretary of

State strives to make the electronic copy of this notice conform to the official version of the notice, as printed in the Montana Administrative Register, but advises all concerned persons that in the event of a discrepancy between the official printed text of the notice and the electronic version of the notice, only the official printed text will be considered. In addition, although the Secretary of State works to keep its web site accessible at all times, concerned persons should be aware that the web site may be unavailable during some periods, due to system maintenance or technical problems.

9. The bill sponsor contact requirements of 2-4-302, MCA, do not apply.

10. With regard to the requirements of 2-4-111, MCA, the department has determined that the amendment of the above-referenced rules will not significantly and directly impact small businesses.

/s/ Darcy Alm
Darcy Alm
Rule Reviewer

/s/ Michael S. Honeycutt
Michael S. Honeycutt
Executive Officer
Department Livestock

Certified to the Secretary of State [Month Day, 2023].

BEFORE THE DEPARTMENT OF LIVESTOCK
OF THE STATE OF MONTANA

In the matter of the amendment of)	NOTICE OF PROPOSED
ARM 32.8.202 pertaining to TIME)	AMENDMENT
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MILK MAY BE SOLD FOR PUBLIC)	NO PUBLIC HEARING
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3. The rules as proposed to be amended provides as follows, new matter underlined, deleted matter interlined:

32.8.202 TIME FROM PROCESSING THAT FLUID MILK MAY BE SOLD FOR PUBLIC CONSUMPTION (1) When 12 days or more have passed following pasteurization of a unit of grade A milk, there will be no quantities of that unit of milk sold as packaged except as provided in 1(a).

(a) half pint packages of Grade A milk may be further distributed within an institution after the 12 days has passed, provided the initial purchase occurred pursuant to (1) above. For the purposes of this subsection, an institution means a school, hospital, or similar entity.

(2) No grade A pasteurized milk may be put in any container marked with a sell-by date which is more than 12 days after pasteurization of the milk for sale in Montana.

(3) Unless otherwise agreed upon, the person who offers the milk for sale to the public is responsible for removing the milk at or before the expiration of the 12 days.

AUTH: 81-2-103, MCA
IMP: 81-2-102, MCA

REASON: The department proposes to amend the above rule to give schools needed flexibility to fulfill a requirement to provide milk as part of the school meal

MAR Notice No. 32-23-335

program. The distribution of milk in 8-oz (half pint) containers is primarily to schools which creates unique supply chain challenges for compliance with 32.8.202 (1), while school staff can ensure freshness.

4. Concerned persons may submit their data, views, or arguments concerning the proposed action in writing to: Department of Livestock, P.O. Box 202001, Helena, Montana, 59620-2001; telephone (406) 444-9321; fax (406) 444-1929; or e-mail MDOLcomments@mt.gov, and must be received no later than 5:00 p.m., DATE, 2023.

5. If persons who are directly affected by the proposed action wish to express their data, views, or arguments orally or in writing at a public hearing, they must make written request for a hearing and submit this request along with any written comments to Executive Officer at the above address no later than 5:00 p.m., DATE, 2023.

6. If the agency receives requests for a public hearing on the proposed action from either 10 percent or 25, whichever is less, of the persons directly affected by the proposed action; from the appropriate administrative rule review committee of the Legislature; from a governmental subdivision or agency; or from an association having not less than 25 members who will be directly affected, a hearing will be held at a later date. Notice of the hearing will be published in the Montana Administrative Register. Ten percent of those directly affected has been determined to be ## persons based on [reason for ##].

7. The department maintains a list of interested persons who wish to receive notices of rulemaking actions proposed by this agency. Persons who wish to have their name added to the list shall make a written request that includes the name, e-mail, and mailing address of the person to receive notices and specifies for which program the person wishes to receive notices. Notices will be sent by e-mail unless a mailing preference is noted in the request. Such written request may be mailed or delivered to the contact person in 4 above or may be made by completing a request form at any rules hearing held by the department.

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9. The bill sponsor contact requirements of 2-4-302, MCA, do not apply.

10. With regard to the requirements of 2-4-111, MCA, the department has determined that the amendment of the above-referenced rules will not significantly and directly impact small businesses.

/s/ Darcy Alm
Darcy Alm
Rule Reviewer

/s/ Michael S. Honeycutt
Michael S. Honeycutt
Executive Officer
Department Livestock

Certified to the Secretary of State [Month Day, 2023].



Board of Livestock Meeting

Agenda Request Form

From: Gregory Juda	Division/Program: MVDL	Meeting Date: 1/25/2023
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Agenda Item: Operational and lab staffing update

The following summarizes some recent MVDL operational highlights:

- All 2022 end of year performance evaluations have been completed by MVDL staff at this time
- New staff additions continue to progress in their training, and we are pleased with how they are embracing their new jobs.
- Recent instrument purchases have been made for a new PCR thermocycler for the molecular diagnostics lab section (FY23 OTO funding) and a tissue processor for the histology lab section (NAHLN funding). The PCR instrument is expected to increase maximum testing capacity in the event of an outbreak and the tissue processor will provide some redundancy and the ultimate replacement of an existing unit for processing tissue for pathology.
- All work related to the 2020 Farm Bill grant has been completed by the MVDL. The grant awarded \$94,500 to MVDL for making improvements to our VADDS laboratory information management system. These improvements primarily related to increasing operational efficiency in sample receipt, improving data input during high throughput NAHLN scope testing, and data analytics.

Recommendation: N/A

Time needed: 10 minutes	Attachments:	Yes	No X	Board vote required	Yes	No X
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Board of Livestock Meeting

Agenda Request Form

From: Brian Simonson		Division/Program: Centralized Services			Meeting Date: 1/25/2023		
<u>Agenda Item:</u> Out of State Travel Request							
Background Info: This is a request for IT attendance at the USAHerds User Group Conference. The Department usually sends both Animal Health (approved) and IT representation to the conference.							
Source of Funding: This is part of CSD's annual travel budget.							
Recommendation: n/a							
Time needed: 5 min	Attachments:	Yes X	No	Board vote required:	Yes X	No	
<u>Agenda Item:</u> December 31, 2022 State Special Revenue Report							
Background Info: Report for month end comparisons of state special revenues.							
Recommendation: n/a							
Time needed: 10 min	Attachments:	Yes X	No	Board vote required:	Yes	No X	
<u>Agenda Item:</u> January 2023 through June 2023 Expenditure Projections							
Background Info: Report expenditure projections by division and/or bureau and attached boards.							
Recommendation: n/a							
Time needed: 15 min	Attachments:	Yes X	No	Board vote required?	Yes	No X	
<u>Agenda Item:</u> December 31, 2022 Budget Status report							
Background Info: Report expenditure to budget comparison report by division and/or bureau and attached boards. This report also compares current year expenditures to prior year expenditures.							
Recommendation: n/a							
Time needed: 5 min	Attachments:	Yes X	No	Board vote required	Yes	No X	

Department of Livestock	1) Division Central Services
--------------------------------	--

2) Employee(s) Traveling Thomas Shultz
--

3) Justification IT attendance at USAHerds User Group Conference All attempts will be made to combine travel expenses with Animal Health Attendees.
--

4) Itinerary leave on May 15 and return on May 18

5) Cost Estimate
<ul style="list-style-type: none"> • \$1000 flight from Helena to Jacksonville, FL • \$337 rental car from Jacksonville to Jekyll Island GA (might be cheaper, as I did not use our government group code) • \$60 checked bag (but I may not need this, as I try to do carry-on when possible) • \$216 meal per diem, although it should be less than this, as the conference normally provides lunch • \$20 airport parking • \$800 hotel – I need to verify the group pricing for the hotel
Total - \$ 2,433

6) Submitted By	Requested By Buddy Hanrahan	Title IT Supervisor	Date 1/12/2023
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Approval - to be Completed by Agency Authorized Personnel			
Date Approved by Board <i>1-25-22</i>	Board Chair or EO <i>[Signature]</i>	Title <i>Chair</i>	Date <i>1-25-22</i>
NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.			

**MONTANA DEPARTMENT OF LIVESTOCK
STATE SPECIAL REVENUE REPORT
DECEMBER 31, 2022**

**DEPARTMENT OF LIVESTOCK
STATE SPECIAL REVENUE COMPARISON FY 2023**

FY 2022 as of December 31, 2021	FY 2023 as of December 31, 2022	Difference December 31 FY22 & FY23	Budgeted Revenue FY 2023
---------------------------------------	---------------------------------------	--	--------------------------------

	A	B	C	D	E
Fund Description					
02425 Brands					
New Brands & Transfers	\$ 873,858	\$ 43,185	\$ (830,673)	\$ 34,760	
Re-Recorded Brands	232,351	394,817	162,466	831,500	
Security Interest Filing Fee	28,226	31,898	3,672	32,100	
Livestock Dealers License	9,250	7,100	(2,150)	103,000	
Field Inspections	135,171	87,364	(47,807)	310,000	
Market Inspection Fees	1,075,095	723,215	(351,880)	1,540,000	
Investment Earnings	3,589	129,853	126,264	20,000	
Other Revenues	92,090	29,607	(62,483)	99,473	
Total Brands Division Revenue	\$ 2,449,630	\$ 1,447,039	\$ (1,002,591)	\$ 2,970,833	
02426 Per Capita Fee (PCF)					
Per Capita Fee	\$ 363,363	\$ 191,340	\$ (172,023)	\$ 5,250,000	
Indirect Cost Recovery	302,461	179,087	(123,374)	444,930	
Investment Earnings	5,713	151,076	145,363	60,000	
Other Revenues	299	6,560	6,261	6,322	
Total Per Capita Fee Revenue	\$ 671,864	\$ 528,063	\$ (143,773)	\$ 5,761,252	
02701 Milk Inspection					
Inspectors Assessment	\$ 152,557	\$ 141,496	\$ (11,061)	\$ 325,000	
Investment Earnings	45	1,862	1,817	3,930	
Total Milk Inspection	\$ 152,602	\$ 143,358	\$ (9,244)	\$ 328,930	
02262 EGG GRADING					
Inspectors Assessment	\$ 97,370	\$ 106,061	\$ 8,691	\$ 185,000	
Total EGG GRADING	\$ 97,370	\$ 106,061	\$ 8,691	\$ 185,000	
06026 Diagnostic Lab Fees					
*** Lab Fees	\$ 696,634	\$ 640,545	\$ (56,089)	\$ 1,500,000	
Other Revenues	3,443	1,778	(1,665)	4,000	
	\$ 700,077	\$ 642,323	\$ (57,754)	\$ 1,504,000	
Combined State Special Revenue Total	\$ 4,071,543	\$ 2,866,844	\$ (1,204,671)	\$ 10,750,015	

Voluntary Wolf Donation Fund - per 81-7-123 MCA

** Donations	\$ 24,079	\$ 27,630	\$ 3,551	\$ 80,000
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Brands rerecord occurred in calendar year 2021. This is the beginning of the ten year brands rerecord cycle which starts the amortizing of new brands and transfers over the ten year cycle. New brands and transfer revenues will be low at the beginning of the ten year cycle and will increase from year to year.

** Donations for the current fiscal year received as of December 31, 2022 is \$27,630. The total amount of donations received from inception of the voluntary wolf donation program is \$270,752 as of December 31, 2022. The Department has transferred \$243,124 of the voluntary wolf donations to Wild Life Services for predator control.

**MONTANA DEPARTMENT OF LIVESTOCK
EXPENSE PROJECTION REPORT
DECEMBER 31, 2022**

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
DECEMBER 31, 2022**

DIVISION: DEPARTMENT OF LIVESTOCK
PROGRAM: DEPARTMENT OF LIVESTOCK

	Year-to-Date Actual Expenses December FY 2023	Projected Expenses January to June 2023	FY 2023 Projected Year End Expense Totals	FY 2023 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE	137.62
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 3,142,850	\$ 3,984,385	\$ 7,127,235	\$ 7,179,159	\$ 51,924
2	61200 OVERTIME	136,709	83,812	220,521	205,399	(15,122)
3	61300 OTHER/PER DIEM	1,650	3,850	5,500	7,550	2,050
4	61400 BENEFITS	1,360,374	1,465,619	2,825,993	2,816,285	(9,708)
5	TOTAL PERSONAL SERVICES	<u>4,641,583</u>	<u>5,537,666</u>	<u>10,179,249</u>	<u>10,208,393</u>	<u>29,144</u>
62000 OPERATIONS						
7	62100 CONTRACT	875,637	822,201	1,697,838	1,787,315	89,477
8	62200 SUPPLY	680,624	440,425	1,121,049	1,112,018	(9,031)
9	62300 COMMUNICATION	82,247	144,301	226,548	232,838	6,290
10	62400 TRAVEL	78,528	89,064	167,592	171,197	3,605
11	62500 RENT	283,112	355,937	639,049	730,255	91,206
12	62600 UTILITIES	20,989	17,850	38,839	34,838	(4,001)
13	62700 REPAIR & MAINT	99,885	103,947	203,832	245,583	41,751
14	62800 OTHER EXPENSES	250,897	355,645	606,542	586,087	(20,455)
15	TOTAL OPERATIONS	<u>2,371,919</u>	<u>2,329,370</u>	<u>4,701,289</u>	<u>4,900,131</u>	<u>198,842</u>
63000 EQUIPMENT						
17	63100 EQUIPMENT	-	51,967	51,967	51,967	-
18	TOTAL EQUIPMENT	<u>-</u>	<u>51,967</u>	<u>51,967</u>	<u>51,967</u>	<u>-</u>
68000 TRANSFERS						
20	68000 TRANSFERS	16,135	326,346	342,481	342,481	-
21	TOTAL TRANSFERS	<u>16,135</u>	<u>326,346</u>	<u>342,481</u>	<u>342,481</u>	<u>-</u>
22	TOTAL EXPENDITURES	<u>\$ 7,029,637</u>	<u>\$ 8,245,349</u>	<u>\$ 15,274,986</u>	<u>\$ 15,502,972</u>	<u>\$ 227,986</u>
23						
24 BUDGETED FUNDS						
25	01100 GENERAL FUND	\$ 1,230,072	\$ 2,107,059	\$ 3,337,131	\$ 3,285,473	\$ (51,658)
26	02262 SHIELDED EGG GRADING FEES	88,649	106,142	194,791	343,891	149,100
27	02425 BRAND INSPECTION FEES	2,019,031	1,064,687	3,083,718	3,083,718	-
28	02426 PER CAPITA FEE	1,792,337	2,737,256	4,529,593	4,630,774	101,181
29	02427 ANIMAL HEALTH	-	5,721	5,721	5,721	-
30	02701 MILK INSPECTION FEES	162,630	174,671	337,301	353,176	15,875
31	02817 MILK CONTROL	114,970	111,707	226,677	279,900	53,223
32	03209 MEAT & POULTRY INSPECTION	470,707	654,900	1,125,607	1,125,607	-
33	03032 SHELL EGG FEDERAL INSPECTION FEES	5,405	7,380	12,785	14,403	1,618
34	03427 FEDERAL UMBRELLA PROGRAM	359,445	480,207	839,652	848,888	9,236
35	03673 FEDERAL ANIMAL HEALTH DISEASE GR	9,327	21,695	31,022	31,022	-
36	06026 DIAGNOSTIC LABORATORY FEES	777,064	773,924	1,550,988	1,500,399	(50,589)
37	TOTAL BUDGETED FUNDS	<u>\$ 7,029,637</u>	<u>\$ 8,245,349</u>	<u>\$ 15,274,986</u>	<u>\$ 15,502,972</u>	<u>\$ 227,986</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using seven months to the end of the year instead of the anticipated six months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
DECEMBER 31, 2022**

**DIVISION: CENTRALIZED SERVICES
PROGRAM: CENTRAL SERVICES AND BOARD OF LIVESTOCK**

	Year-to-Date Actual Expenses December FY 2023	Projected Expenses January to June 2023	FY 2023 Projected Year End Expense Totals	FY 2023 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE	137.62
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 382,460	\$ 467,282	\$ 849,742	\$ 801,109	\$ (48,633)
2	61300 OTHER/PER DIEM	1,250	2,200	3,450	4,500	1,050
3	61400 BENEFITS	143,987	171,506	315,493	280,107	(35,386)
4	TOTAL PERSONAL SERVICES	527,697	640,988	1,168,685	1,085,716	(82,969)
5						
62000 OPERATIONS						
7	62100 CONTRACT	44,748	119,130	163,878	179,414	15,536
8	62200 SUPPLY	74,864	29,403	104,267	131,380	27,113
9	62300 COMMUNICATION	12,717	31,867	44,584	46,447	1,863
10	62400 TRAVEL	6,003	9,331	15,334	22,384	7,050
11	62500 RENT	67,349	98,568	165,917	269,782	103,865
12	62700 REPAIR & MAINT	30	3,162	3,192	4,129	937
13	62800 OTHER EXPENSES	1,952	5,420	7,372	20,827	13,455
14	TOTAL OPERATIONS	207,663	296,881	504,544	674,363	169,819
15	68000 TRANSFERS					
16	68000 TRANSFERS	-	102,481	102,481	102,481	-
17	TOTAL TRANSFERS	-	102,481	102,481	102,481	-
18	TOTAL EXPENDITURES	<u>\$ 735,360</u>	<u>\$ 1,040,350</u>	<u>\$ 1,775,710</u>	<u>\$ 1,862,560</u>	<u>\$ 86,850</u>
19						
20	BUDGETED FUNDS					
21	02426 PER CAPITA	\$ 735,360	\$ 1,040,350	\$ 1,775,710	\$ 1,862,560	\$ 86,850
22	TOTAL BUDGETED FUNDS	<u>\$ 735,360</u>	<u>\$ 1,040,350</u>	<u>\$ 1,775,710</u>	<u>\$ 1,862,560</u>	<u>\$ 86,850</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using seven months to the end of the year instead of the anticipated six months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
DECEMBER 31, 2022**

**DIVISION: CENTRALIZED SERVICES
PROGRAM: LIVESTOCK LOSS BOARD**

	Year-to-Date Actual Expenses December FY 2023	Projected Expenses January to June 2023	FY 2023 Projected Year End Expense Totals	FY 2023 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE 1.00

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 36,136	\$ 42,663	\$ 78,799	\$ 76,631	\$ (2,168)
2	61300 OTHER/PER DIEM	-	550	550	605	55
3	61400 BENEFITS	12,864	14,217	27,081	24,964	(2,117)
4	TOTAL PERSONAL SERVICES	<u>49,000</u>	<u>57,430</u>	<u>106,430</u>	<u>102,200</u>	<u>(4,230)</u>
5						
62000 OPERATIONS						
7	62100 CONTRACT	1,092	742	1,834	2,403	569
8	62200 SUPPLY	1,139	589	1,728	1,860	132
9	62300 COMMUNICATION	854	1,895	2,749	5,275	2,526
10	62400 TRAVEL	887	1,243	2,130	6,895	4,765
11	62500 RENT	1,418	1,700	3,118	8,494	5,376
12	62800 OTHER EXPENSES	287	960	1,247	1,434	187
13	TOTAL OPERATIONS	<u>5,687</u>	<u>7,129</u>	<u>12,816</u>	<u>26,361</u>	<u>13,545</u>
14	TOTAL EXPENDITURES	<u>\$ 54,687</u>	<u>\$ 64,559</u>	<u>\$ 119,246</u>	<u>\$ 128,561</u>	<u>\$ 9,315</u>
15						
16 BUDGETED FUNDS						
17	01100 GENERAL FUND	\$ 54,687	\$ 64,559	\$ 119,246	\$ 128,561	\$ 9,315
20	TOTAL BUDGETED FUNDS	<u>\$ 54,687</u>	<u>\$ 64,559</u>	<u>\$ 119,246</u>	<u>\$ 128,561</u>	<u>\$ 9,315</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using seven months to the end of the year instead of the anticipated six months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
DECEMBER 31, 2022**

DIVISION: CENTRALIZED SERVICES
PROGRAM: MILK CONTROL BUREAU

	Year-to-Date Actual Expenses December FY 2023	Projected Expenses January to June 2023	FY 2023 Projected Year End Expense Totals	FY 2023 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE 3.00

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 66,651	\$ 66,284	\$ 132,935	\$ 168,661	\$ 35,726
2	61300 OTHER/PER DIEM	400	1,100	1,500	2,445	945
3	61400 BENEFITS	25,497	25,446	50,943	57,679	6,736
4	TOTAL PERSONAL SERVICES	<u>92,548</u>	<u>92,830</u>	<u>185,378</u>	<u>228,785</u>	<u>43,407</u>
5						
62000 OPERATIONS						
7	62100 CONTRACT	12,992	5,572	18,564	27,856	9,292
8	62200 SUPPLY	3,608	1,527	5,135	2,627	(2,508)
9	62300 COMMUNICATION	1,273	2,662	3,935	4,728	793
10	62400 TRAVEL	251	1,060	1,311	1,327	16
11	62500 RENT	3,597	5,955	9,552	11,080	1,528
12	62800 OTHER EXPENSES	701	2,101	2,802	3,497	695
13	TOTAL OPERATIONS	<u>22,422</u>	<u>18,877</u>	<u>41,299</u>	<u>51,115</u>	<u>9,816</u>
14	TOTAL EXPENDITURES	<u>\$ 114,970</u>	<u>\$ 111,707</u>	<u>\$ 226,677</u>	<u>\$ 279,900</u>	<u>\$ 53,223</u>
15						
16 BUDGETED FUNDS						
17	02817 MILK CONTROL	\$ 114,970	\$ 111,707	\$ 226,677	\$ 279,900	\$ 53,223
18	TOTAL BUDGETED FUNDS	<u>\$ 114,970</u>	<u>\$ 111,707</u>	<u>\$ 226,677</u>	<u>\$ 279,900</u>	<u>\$ 53,223</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using seven months to the end of the year instead of the anticipated six months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
DECEMBER 31, 2022**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: STATE VETERINARIAN IMPORT OFFICE

	Year-to-Date Actual Expenses December FY 2023	Projected Expenses January to June 2023	FY 2023 Projected Year End Expense Totals	FY 2023 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE 8.25

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 220,936	\$ 228,474	\$ 449,410	\$ 473,621	\$ 24,211
2	61400 BENEFITS	88,177	83,982	172,159	183,451	11,292
3	TOTAL PERSONAL SERVICES	309,113	312,456	621,569	657,072	35,503
4						
62000 OPERATIONS						
6	62100 CONTRACT	19,426	20,967	40,393	33,779	(6,614)
7	62200 SUPPLY	17,118	3,694	20,812	20,488	(324)
8	62300 COMMUNICATION	10,225	10,553	20,778	16,154	(4,624)
9	62400 TRAVEL	5,755	7,382	13,137	7,540	(5,597)
10	62500 RENT	4,049	4,943	8,992	5,194	(3,798)
11	62700 REPAIR & MAINT	2,951	1,504	4,455	3,026	(1,429)
12	62800 OTHER EXPENSES	7,295	16,240	23,535	14,079	(9,456)
13	TOTAL OPERATIONS	66,819	65,283	132,102	100,260	(31,842)
14	TOTAL EXPENDITURES	\$ 375,932	\$ 377,739	\$ 753,671	\$ 757,332	\$ 3,661
15						
16 BUDGETED FUNDS						
17	02426 PER CAPITA FEE	\$ 375,932	\$ 377,739	\$ 753,671	\$ 757,332	\$ 3,661
18	TOTAL BUDGET FUNDING	\$ 375,932	\$ 377,739	\$ 753,671	\$ 757,332	\$ 3,661

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using seven months to the end of the year instead of the anticipated six months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
DECEMBER 31, 2022**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: DESIGNATED SURVEILLANCE AREA (DSA) & FEDERAL ANIMAL HEALTH DISEASE GRANTS

	Year-to-Date Actual Expenses December FY 2023	Projected Expenses January to June 2023	FY 2023 Projected Year End Expense Totals	FY 2023 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE 5.50

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 120,397	\$ 206,082	\$ 326,479	\$ 330,634	\$ 4,155
2	61400 BENEFITS	50,524	73,112	123,636	123,907	271
3	TOTAL PERSONAL SERVICES	<u>170,921</u>	<u>279,194</u>	<u>450,115</u>	<u>454,541</u>	<u>4,426</u>
4						
62000 OPERATIONS						
6	62100 CONTRACT	600,373	434,306	1,034,679	1,041,673	6,994
7	62200 SUPPLY	19,655	4,686	24,341	26,399	2,058
8	62300 COMMUNICATION	3,204	7,461	10,665	11,498	833
9	62400 TRAVEL	4,407	1,966	6,373	7,222	849
#	62500 RENT	8,940	4,619	13,559	14,817	1,258
#	62700 REPAIR & MAINT	4,104	9,134	13,238	13,320	82
#	62800 OTHER EXPENSES	32,947	22,692	55,639	54,015	(1,624)
#	TOTAL OPERATIONS	<u>673,630</u>	<u>484,864</u>	<u>1,158,494</u>	<u>1,168,944</u>	<u>10,450</u>
#	68000 TRANSFERS	16,135	223,865	240,000	240,000	-
#	TOTAL TRANSFERS	<u>16,135</u>	<u>223,865</u>	<u>240,000</u>	<u>240,000</u>	<u>-</u>
#	TOTAL EXPENDITURES	<u>\$ 860,686</u>	<u>\$ 987,923</u>	<u>\$ 1,848,609</u>	<u>\$ 1,863,485</u>	<u>\$ 14,876</u>
#						
#	BUDGETED FUNDS					
#	01100 GENERAL FUND	\$ 501,241	\$ 507,716	\$ 1,008,957	\$ 1,014,597	\$ 5,640
#	03427 AH FEDERAL UMBRELLA	359,445	480,207	839,652	848,888	9,236
#	TOTAL BUDGETED FUNDS	<u>\$ 860,686</u>	<u>\$ 987,923</u>	<u>\$ 1,848,609</u>	<u>\$ 1,863,485</u>	<u>\$ 14,876</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using seven months to the end of the year instead of the anticipated six months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
DECEMBER 31, 2022**

DIVISION: MILK & EGG BUREAU
PROGRAM: MILK AND EGG / SHIELDED EGG GRADING

	Year-to-Date				
	Actual	Projected	Projected FY	Projected	Projected
	Expenses	Expenses	2023	FY 2023	Excess/
	December	January to	Expenses	Budget	(Deficit)
	FY 2023	June 2023			

BUDGETED FTE 6.75

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 140,971	\$ 165,328	\$ 306,299	\$ 351,130	\$ 44,831
2	61200 OVERTIME	2,827	1,921	4,748	-	(4,748)
3	61400 BENEFITS	63,918	71,600	135,518	147,102	11,584
4	TOTAL PERSONAL SERVICES	207,716	238,849	446,565	498,232	51,667
5						
62000 OPERATIONS						
7	62100 CONTRACT	18,465	22,854	41,319	132,713	91,394
8	62200 SUPPLY	7,760	1,568	9,328	6,216	(3,112)
9	62300 COMMUNICATION	2,065	3,511	5,576	6,049	473
10	62400 TRAVEL	8,802	6,770	15,572	20,261	4,689
11	62500 RENT	4,869	7,312	12,181	21,822	9,641
12	62700 REPAIR & MAINT	1,614	31	1,645	674	(971)
13	62800 OTHER EXPENSES	5,393	7,298	12,691	25,503	12,812
14	TOTAL OPERATIONS	48,968	49,344	98,312	213,238	114,926
15	TOTAL EXPENDITURES	\$ 256,684	\$ 288,193	\$ 544,877	\$ 711,470	\$ 166,593
16						
17 BUDGETED FUNDS						
18	02262 SHIELDED EGG GRADING FEES	\$ 88,649	\$ 106,142	\$ 194,791	\$ 343,891	\$ 149,100
19	02701 MILK INSPECTION FEES	162,630	174,671	337,301	353,176	15,875
20	03202 SHELL EGG FEDERAL INSPECTION	5,405	7,380	12,785	14,403	1,618
21	TOTAL BUDGET FUNDING	\$ 256,684	\$ 288,193	\$ 544,877	\$ 711,470	\$ 166,593

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using seven months to the end of the year instead of the anticipated six months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
DECEMBER 31, 2022**

DIVISION: MEAT & POULTRY INSPECTION PROGRAM
PROGRAM: MEAT INSPECTION

	Year-to-Date Actual Expenses December FY 2023	Projected Expenses January to June 2023	FY 2023 Projected Year End Expense Totals	FY 2023 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE	24.50
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 444,676	\$ 668,304	\$ 1,112,980	\$ 1,144,012	\$ 31,032
2	61200 OVERTIME	37,140	24,640	61,780	67,228	5,448
3	61400 BENEFITS	219,422	253,837	473,259	477,817	4,558
4	TOTAL PERSONAL SERVICES	701,238	946,781	1,648,019	1,689,057	41,038
5						
62000 OPERATIONS						
7	62100 CONTRACT	31,743	41,677	73,420	69,167	(4,253)
8	62200 SUPPLY	13,792	7,276	21,068	12,146	(8,922)
9	62300 COMMUNICATION	10,716	10,534	21,250	20,719	(531)
10	62400 TRAVEL	30,040	45,690	75,730	65,304	(10,426)
11	62500 RENT	67,100	88,740	155,840	124,530	(31,310)
12	62700 REPAIR & MAINT	5,626	12,497	18,123	16,685	(1,438)
13	62800 OTHER EXPENSES	134,742	241,568	376,310	325,539	(50,771)
14	TOTAL OPERATIONS	293,759	447,982	741,741	634,090	(107,651)
15	TOTAL EXPENDITURES	\$ 994,997	\$ 1,394,763	\$ 2,389,760	\$ 2,323,147	\$ (66,613)
16						
17 BUDGETED FUNDS						
18	01100 GENERAL FUND	\$ 524,290	\$ 734,142	\$ 1,258,432	\$ 1,191,819	\$ (66,613)
19	02427 ANIMAL HEALTH FEES	-	5,721	5,721	5,721	-
20	03209 MEAT & POULTRY INSPECTION	470,707	654,900	1,125,607	1,125,607	-
21	TOTAL BUDGET FUNDING	\$ 994,997	\$ 1,394,763	\$ 2,389,760	\$ 2,323,147	\$ (66,613)

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using seven months to the end of the year instead of the anticipated six months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
DECEMBER 31, 2022**

**DIVISION: BRANDS ENFORCEMENT
PROGRAM: BRANDS ENFORCEMENT**

	Year-to-Date Actual Expenses December FY 2023	Projected Expenses January to June 2023	FY 2023 Projected Year End Expense Totals	FY 2023 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE	53.61
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 1,128,105	\$ 1,439,374	\$ 2,567,479	\$ 2,529,188	\$ (38,291)
2	61200 OVERTIME	96,742	57,251	153,993	138,171	(15,822)
3	61400 BENEFITS	523,020	531,497	1,054,517	1,046,917	(7,600)
4	TOTAL PERSONAL SERVICES	1,747,867	2,028,122	3,775,989	3,714,276	(61,713)
5						
62000 OPERATIONS						
7	62100 CONTRACT	63,000	84,579	147,579	156,617	9,038
8	62200 SUPPLY	48,829	42,297	91,126	108,382	17,256
9	62300 COMMUNICATION	28,903	65,007	93,910	98,926	5,016
10	62400 TRAVEL	17,079	12,338	29,417	32,793	3,376
11	62500 RENT	78,134	94,123	172,257	186,539	14,282
12	62600 UTILITIES	5,113	500	5,613	5,500	(113)
13	62700 REPAIR & MAINT	6,907	10,521	17,428	22,935	5,507
14	62800 OTHER EXPENSES	23,199	30,319	53,518	71,539	18,021
15	TOTAL OPERATIONS	271,164	339,684	610,848	683,231	72,383
16	TOTAL EXPENDITURES	\$ 2,019,031	\$ 2,367,806	\$ 4,386,837	\$ 4,397,507	\$ 10,670
17						
18 BUDGETED FUNDS						
19	02425 BRAND INSPECTION FEES	\$ 2,019,031	\$ 1,064,687	\$ 3,083,718	\$ 3,083,718	\$ -
20	02426 PER CAPITA FEES	-	1,303,119	1,303,119	1,313,789	10,670
21	TOTAL BUDGET FUNDING	\$ 2,019,031	\$ 2,367,806	\$ 4,386,837	\$ 4,397,507	\$ 10,670

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using seven months to the end of the year instead of the anticipated six months.

The Brands division had employee termination payouts of \$39,748 and \$54,189 for the period ending December 31, 2022 and 2021, respectively.

**MONTANA DEPARTMENT OF LIVESTOCK
EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

**DIVISION: DEPARTMENT OF LIVESTOCK
PROGRAM: DEPARTMENT OF LIVESTOCK**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2023 Budget	Year-to-Date	Prior Year	Year to Year Comparison	Balance of Budget Available
		Actual Expenses December FY 2023	Actual Expenses December FY 2022		

BUDGETED FTE	137.62
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 7,179,159	\$ 3,142,850	\$ 3,170,781	\$ (27,931)	\$ 4,036,309
2	61200 OVERTIME	205,399	136,709	191,221	(54,512)	68,690
3	61300 OTHER/PER DIEM	7,550	1,650	2,750	(1,100)	5,900
4	61400 BENEFITS	2,816,285	1,360,374	1,149,844	210,530	1,455,911
5	TOTAL PERSONAL SERVICES	10,208,393	4,641,583	4,514,596	126,987	5,566,810
6						
62000 OPERATIONS						
8	62100 CONTRACT	1,787,315	875,637	808,862	66,775	911,678
9	62200 SUPPLY	1,112,018	680,624	666,407	14,217	431,394
10	62300 COMMUNICATION	232,838	82,247	81,579	668	150,591
11	62400 TRAVEL	171,197	78,528	69,794	8,734	92,669
12	62500 RENT	730,255	283,112	212,829	70,283	447,143
13	62600 UTILITIES	34,838	20,989	1,266	19,723	13,849
14	62700 REPAIR & MAINT	245,583	99,885	116,208	(16,323)	145,698
15	62800 OTHER EXPENSES	586,087	250,897	416,560	(165,663)	335,190
16	TOTAL OPERATIONS	4,900,131	2,371,919	2,373,505	(1,586)	2,528,212
17	63000 EQUIPMENT					
18	63100 EQUIPMENT	51,967	-	-	-	51,967
19	TOTAL EQUIPMENT	51,967	-	-	-	51,967
20	68000 TRANSFERS					
21	68000 TRANSFERS	342,481	16,135	-	16,135	326,346
22	TOTAL TRANSFERS	342,481	16,135	-	16,135	326,346
23	TOTAL	\$ 15,502,972	\$ 7,029,637	\$ 6,888,101	\$ 141,536	\$ 8,473,335
24						
25	FUND					
26	01100 GENERAL FUND	\$ 3,285,473	\$ 1,230,072	\$ 1,856,294	\$ (626,222)	\$ 2,055,401
28	02262 SHIELDED EGG GRADING FEES	343,891	88,649	69,498	19,151	255,242
29	02425 BRAND INSPECTION FEES	3,083,718	2,019,031	2,049,629	(30,598)	1,064,687
30	02426 PER CAPITA FEE	4,630,774	1,792,337	1,141,333	651,004	2,838,437
31	02427 ANIMAL HEALTH	5,721	-	-	-	5,721
32	02701 MILK INSPECTION FEES	353,176	162,630	115,421	47,209	190,546
33	02817 MILK CONTROL	279,900	114,970	87,559	27,411	164,930
34	03209 MEAT & POULTRY INSPECTION-FED	1,125,607	470,707	479,704	(8,997)	654,900
35	03032 SHELL EGG FEDERAL INSPECTION	14,403	5,405	3,084	2,321	8,998
36	03427 AH FEDERAL UMBRELLA	848,888	359,445	497,483	(138,038)	489,443
37	03673 FEDERAL ANIMAL HEALTH DISEASE	31,022	9,327	10,930	(1,603)	21,695
38	06026 DIAGNOSTIC LABORATORY FEES	1,500,399	777,064	577,166	199,898	723,335
39	TOTAL BUDGET FUNDING	\$ 15,502,972	\$ 7,029,637	\$ 6,888,101	\$ 141,536	\$ 8,473,335

The Department of Livestock is budgeted for \$15,502,972 including \$210,064 in 2021 budget carryforw and 137.62 FTE in FY 2023. Personal services budget is 45% expended with 46% of payrolls complete. Personal services expended as of December 2022 was \$126,987 higher than December 2021. Operations are 48% expended with 42% of the budget year lapsed. Operation expenses as of December 2022 were \$1,586 lower than December 2021. Overall, Department of Livestock total expenditures were \$141,536 higher than the same period last year. As of December 31, 2022, 45% of the department's budget has been expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

DIVISION: CENTRALIZED SERVICES
PROGRAM: CENTRAL SERVICES AND BOARD OF LIVESTOCK

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2023 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses December FY 2023	Prior Year Actual Expenses December FY 2022		

BUDGETED FTE 13.00

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 801,109	\$ 382,460	\$ 366,242	\$ 16,218	\$ 418,649
2	61300 OTHER/PER DIEM	4,500	1,250	1,500	(250)	3,250
3	61400 BENEFITS	280,107	143,987	115,808	28,179	136,120
4	TOTAL PERSONAL SERVICES	1,085,716	527,697	483,550	44,147	558,019
5						
62000 OPERATIONS						
7	62100 CONTRACT	179,414	44,748	16,714	28,034	134,666
8	62200 SUPPLY	131,380	74,864	14,488	60,376	56,516
9	62300 COMMUNICATION	46,447	12,717	12,601	116	33,730
10	62400 TRAVEL	22,384	6,003	5,521	482	16,381
11	62500 RENT	269,782	67,349	66,883	466	202,433
12	62700 REPAIR & MAINT	4,129	30	121	(91)	4,099
13	62800 OTHER EXPENSES	20,827	1,952	32,621	(30,669)	18,875
14	TOTAL OPERATIONS	674,363	207,663	148,949	58,714	466,700
15	68000 TRANSFERS					
16	68000 TRANSFERS	102,481	-	-	-	102,481
17	TOTAL TRANSFERS	102,481	-	-	-	102,481
18	TOTAL EXPENDITURES	\$ 1,862,560	\$ 735,360	\$ 632,499	\$ 102,861	\$ 1,127,200
19						
20 BUDGETED FUNDS						
21	02426 PER CAPITA	\$ 1,862,560	\$ 735,360	\$ 632,499	\$ 102,861	\$ 1,127,200
22	TOTAL BUDGETED FUNDS	\$ 1,862,560	\$ 735,360	\$ 632,499	\$ 102,861	\$ 1,127,200

Central Services And Board Of Livestock is budgeted \$1,862,560 and 13.00 FTE in FY 2023 and is funded with per capita fees. Personal services budget is 49% expended with 46% of payrolls complete. The personal services expended through December 2022 was \$44,147 higher than December 2021. Operation expenses are 31% expended as of December 2022 and were \$58,714 higher than December 2021. Overall, CSD total expenditures were \$102,861 higher than the same period last year. As of December 31, 2022, CSD has expended 39% of the its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

**DIVISION: CENTRALIZED SERVICES
PROGRAM: LIVESTOCK LOSS BOARD**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT		Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses December FY 2023	Prior Year Actual Expenses December FY 2022		

BUDGETED FTE	1.00
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 76,631	\$ 36,136	\$ 36,957	\$ (821)	\$ 40,495
2	61300 OTHER/PER DIEM	605	-	400	(400)	605
3	61400 BENEFITS	24,964	12,864	10,937	1,927	12,100
4	TOTAL PERSONAL SERVICES	102,200	49,000	48,294	706	53,200
5						
62000 OPERATIONS						
7	62100 CONTRACT	2,403	1,092	750	342	1,311
8	62200 SUPPLY	1,860	1,139	403	736	721
9	62300 COMMUNICATION	5,275	854	769	85	4,421
10	62400 TRAVEL	6,895	887	1,635	(748)	6,008
11	62500 RENT	8,494	1,418	1,416	2	7,076
12	62700 REPAIR & MAINT	-	10	-	10	(10)
13	62800 OTHER EXPENSES	1,434	287	640	(353)	1,147
14	TOTAL OPERATIONS	26,361	5,687	5,613	74	20,674
15	TOTAL EXPENDITURES	\$ 128,561	\$ 54,687	\$ 53,907	\$ 780	\$ 73,874
16						
17 BUDGETED FUNDS						
18	01100 GENERAL FUND	\$ 128,561	\$ 54,687	\$ 53,907	\$ 780	\$ 73,874
19	TOTAL BUDGETED FUNDS	\$ 128,561	\$ 54,687	\$ 53,907	\$ 780	\$ 73,874

In FY 2023, the Livestock Loss Board is budgeted \$128,561 with 1.00 FTE funded with general fund. The budget includes \$137 of 2021 budget carryforward. The personal services budget is 48% expended with 46% of payrolls complete. Personal services expended as of December 2022 was \$706 higher than December 2021. Operations are 22% expended with 42% of the budget year lapsed. Operation expenses as of December 2022 were \$74 higher than December 2021. Overall, Livestock Loss Board total expenditures were \$780 higher than the same period last year. As of December 31, 2022, LLB has expended 43% of the its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

**DIVISION: CENTRALIZED SERVICES
PROGRAM: MILK CONTROL BUREAU**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2023 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses December FY 2023	Prior Year Actual Expenses December FY 2022		

BUDGETED FTE	3.00
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 168,661	\$ 66,651	\$ 55,815	\$ 10,836	\$ 102,010
2	61300 OTHER/PER DIEM	2,445	400	850	(450)	2,045
3	61400 BENEFITS	57,679	25,497	17,148	8,349	32,182
4	TOTAL PERSONAL SERVICES	<u>228,785</u>	<u>92,548</u>	<u>73,813</u>	<u>18,735</u>	<u>136,237</u>
5						
62000 OPERATIONS						
7	62100 CONTRACT	27,856	12,992	5,475	7,517	14,864
8	62200 SUPPLY	2,627	3,608	1,203	2,405	(981)
9	62300 COMMUNICATION	4,728	1,273	1,141	132	3,455
10	62400 TRAVEL	1,327	251	592	(341)	1,076
11	62500 RENT	11,080	3,597	3,855	(258)	7,483
12	62700 REPAIR & MAINT	-	-	-	-	-
12	62800 OTHER EXPENSES	3,497	701	1,480	(779)	2,796
13	TOTAL OPERATIONS	<u>51,115</u>	<u>22,422</u>	<u>13,746</u>	<u>8,676</u>	<u>28,693</u>
14	TOTAL EXPENDITURES	<u>\$ 279,900</u>	<u>\$ 114,970</u>	<u>\$ 87,559</u>	<u>\$ 27,411</u>	<u>\$ 164,930</u>
15						
16 BUDGETED FUNDS						
17	02817 MILK CONTROL	\$ 279,900	\$ 114,970	\$ 87,559	\$ 27,411	\$ 164,930
18	TOTAL BUDGETED FUNDS	<u>\$ 279,900</u>	<u>\$ 114,970</u>	<u>\$ 87,559</u>	<u>\$ 27,411</u>	<u>\$ 164,930</u>

In FY 2023, The Milk Control Bureau is budgeted \$279,900 and has 3.00 FTE. The bureau is funded with milk industry fees. The personal services budget is 40% expended with 46% of payrolls complete. Personal services expended as of December 2022 were \$18,735 higher than December 2021. Operations are 44% expended with 42% of the budget year lapsed. Operation expenses as of December 2022 were \$8,676 higher than December 2021. Overall, Milk Control Bureau total expenditures were \$27,411 higher than the same period last year. As of December 31, 2022, the Milk Control Bureau has expended 41% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

**DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: STATE VETERINARIAN IMPORT OFFICE**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2023 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses December FY 2023	Prior Year Actual Expenses December FY 2022		

BUDGETED FTE 8.25

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 473,621	\$ 220,936	\$ 198,470	\$ 22,466	\$ 252,685
2	61400 BENEFITS	183,451	88,177	70,907	17,270	95,274
3	TOTAL PERSONAL SERVICES	<u>657,072</u>	<u>309,113</u>	<u>269,377</u>	<u>39,736</u>	<u>347,959</u>
4						
62000 OPERATIONS						
6	62100 CONTRACT	33,779	19,426	17,204	2,222	14,353
7	62200 SUPPLY	20,488	17,118	20,951	(3,833)	3,370
8	62300 COMMUNICATION	16,154	10,225	9,242	983	5,929
9	62400 TRAVEL	7,540	5,755	4,946	809	1,785
10	62500 RENT	5,194	4,049	3,239	810	1,145
11	62700 REPAIR & MAINT	3,026	2,951	135	2,816	75
12	62800 OTHER EXPENSES	14,079	7,295	13,677	(6,382)	6,784
13	TOTAL OPERATIONS	<u>100,260</u>	<u>66,819</u>	<u>69,394</u>	<u>(2,575)</u>	<u>33,441</u>
14	TOTAL	<u>\$ 757,332</u>	<u>\$ 375,932</u>	<u>\$ 338,771</u>	<u>\$ 37,161</u>	<u>\$ 381,400</u>
15						
16 FUND						
17	02426 PER CAPITA FEE	\$ 757,332	\$ 375,932	\$ 338,771	\$ 37,161	\$ 381,400
18	TOTAL BUDGET FUNDING	<u>\$ 757,332</u>	<u>\$ 375,932</u>	<u>\$ 338,771</u>	<u>\$ 37,161</u>	<u>\$ 381,400</u>

The State Veterinarian Office includes Import and Alternative Livestock. In FY 2023, the State Veterinarian Import Office is budgeted \$757,332 with 8.25 FTE and is funded with 02426 per capita fees. The personal services budget is 47% expended with 46% of payrolls complete. Personal services expended as of December 2022 was \$39,736 higher than December 2021. Operations are 67% expended with 42% of the budget year lapsed. Operation expenses as of December 2022 were \$2,575 lower than December 2021. Animal Health has spent \$37,161 more than the same period in FY 2022. As of December 31, 2022 the Animal Health Import Office has expended 50% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: DESIGNATED SURVEILLANCE AREA (DSA) & FEDERAL ANIMAL HEALTH DISEASE GRANTS

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2023 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses December FY 2023	Prior Year Actual Expenses December FY 2022		

BUDGETED FTE 5.50

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1 61100 SALARIES	\$ 330,634	\$ 120,397	\$ 160,567	\$ (40,170)	\$ 210,237	
2 61400 BENEFITS	123,907	50,524	54,675	(4,151)	73,383	
3 TOTAL PERSONAL SERVICES	454,541	170,921	215,242	(44,321)	283,620	
4						
62000 OPERATIONS						
6 62100 CONTRACT	1,041,673	600,373	613,853	(13,480)	441,300	
7 62200 SUPPLY	26,399	19,655	31,528	(11,873)	6,744	
8 62300 COMMUNICATION	11,498	3,204	4,139	(935)	8,294	
9 62400 TRAVEL	7,222	4,407	5,656	(1,249)	2,815	
10 62500 RENT	14,817	8,940	10,604	(1,664)	5,877	
11 62700 REPAIR & MAINT	13,320	4,104	5,410	(1,306)	9,216	
12 62800 OTHER EXPENSES	54,015	32,947	67,165	(34,218)	21,068	
13 TOTAL OPERATIONS	1,168,944	673,630	738,355	(64,725)	495,314	
14						
15 68000 TRANSFERS	\$ 240,000	16,135	-	16,135	223,865	
16 TOTAL TRANSFERS	240,000	16,135	-	16,135	223,865	
17 TOTAL EXPENDITURES	\$ 1,863,485	\$ 860,686	\$ 953,597	\$ (92,911)	\$ 1,002,799	
18						
19 BUDGETED FUNDS						
20 01100 GENERAL FUND	\$ 1,014,597	\$ 501,241	\$ 456,114	\$ 45,127	\$ 513,356	
21 03427 FEDERAL FUNDING	\$ 848,888	359,445	497,483	(138,038)	489,443	
22 TOTAL BUDGETED FUNDS	\$ 1,863,485	\$ 860,686	\$ 953,597	\$ (92,911)	\$ 1,002,799	

The Designated Surveillance Area (DSA) is budgeted for \$1,014,597 and 2.00 FTE in FY 2023 and is funded with General Funds. The Federal Animal Disease Grants is budgeted for \$848,888 and 3.75 FTE in FY 2023 and is funded with Federal Funds. The personal services budget is 38% expended with 46% of payrolls complete. Personal services expended as of December 2022 was \$44,321 lower than December 2021. Operations are 58% expended with 42% of the budget year lapsed. Operation expenses as of December 2022 were \$64,725 lower than December 2021. Overall, total expenditures were \$92,911 lower than the same period last year with 46% of the budget expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

**DIVISION: DIAGNOSTIC LABORATORY
PROGRAM: DIAGNOSTIC LABORATORY**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2023 Budget	Year-to-Date	Prior Year	Year to Year Comparison	Balance of Budget Available
		Actual Expenses December FY 2023	Actual Expenses December FY 2022		

BUDGETED FTE	22.00
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	A		C		D		E		F
1	61000 PERSONAL SERVICES								
2	61100 SALARIES	\$ 1,304,173		\$ 602,518		\$ 593,808		\$ 8,710	\$ 701,655
3	61400 BENEFITS	474,341		232,965		193,078		39,887	241,376
4	TOTAL PERSONAL SERVICES	1,778,514		835,483		786,886		48,597	943,031
5									
6	62000 OPERATIONS								
7	62100 CONTRACT	143,693		83,798		43,019		40,779	59,895
8	62200 SUPPLY	802,520		493,859		528,474		(34,615)	308,661
9	62300 COMMUNICATION	23,042		12,290		3,586		8,704	10,752
10	62400 TRAVEL	7,471		5,304		660		4,644	2,167
11	62500 RENT	87,997		47,656		6,830		40,826	40,341
12	62600 UTILITIES	29,338		15,876		1,266		14,610	13,462
13	62700 REPAIR & MAINT	184,814		78,643		95,770		(17,127)	106,171
14	62800 OTHER EXPENSES	69,654		44,381		24,480		19,901	25,273
15	TOTAL OPERATIONS	1,348,529		781,807		704,085		77,722	566,722
16	63000 EQUIPMENT								
17	63100 EQUIPMENT	51,967		-		-		-	51,967
18	TOTAL EQUIPMENT	51,967		-		-		-	51,967
19	TOTAL	\$ 3,952,275		\$ 1,617,290		\$ 1,490,971		\$ 126,319	\$ 1,561,720
20									
21	BUDGETED FUNDS								
22	01100 GENERAL FUND	\$ 950,496		\$ 149,854		\$ 758,129		\$ (608,275)	\$ 800,642
23	02426 PER CAPITA FEE	697,093		681,045		144,746		536,299	16,048
24	03673 FEDERAL ANIMAL HEALTH DISEASE	31,022		9,327		10,930		(1,603)	21,695
25	06026 DIAGNOSTIC LABORATORY FEES	1,500,399		777,064		577,166		199,898	723,335
26	TOTAL BUDGET FUNDING	\$ 3,179,010		\$ 1,617,290		\$ 1,490,971		\$ 126,319	\$ 1,561,720

The diagnostic laboratory is budgeted for \$3,179,010 and 22 FTE in FY 2023. It is funded with general fund of \$950,496, per capita fees of \$697,093, federal funds of \$31,022, and lab testing fees of \$1,500,399 which includes 2021 per capita fee carryforward of \$27,782. Personal services are 47% expended with 46% of payrolls complete. Personal services expended as of December 2022 were \$48,597 higher than December 2021. Operations are 58% expended with 42% of the budget year lapsed. Operation expenses as of December 2022 were \$77,722 higher than December 2021. Overall, Diagnostic Laboratory total expenditures were \$126,319 higher than the same period last year. As of December 31, 2022, the Diagnostic Lab has expended 51% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

DIVISION: MILK & EGG INSPECTION BUREAU
PROGRAM: MILK AND EGG / SHIELDED EGG GRADING

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT		Year-to-Date Actual Expenses December FY 2023	Same Period Prior Year Actual Expenses December FY 2022	Year to Year Comparison	Balance of Budget Available

BUDGETED FTE	6.75
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	A	B	C	D	E	G
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 351,130	\$ 140,971	\$ 111,566	\$ 29,405	\$ 210,159
2	61102 OVERTIME	-	2,827	1,149	1,678	(2,827)
3	61400 BENEFITS	147,102	63,918	42,011	21,907	83,184
4	TOTAL PERSONAL SERVICES	498,232	207,716	154,726	52,990	290,516
5						
6	62000 OPERATIONS					
7	62100 CONTRACT	132,713	18,465	16,448	2,017	114,248
8	62200 SUPPLY	6,216	7,760	231	7,529	(1,544)
9	62300 COMMUNICATION	6,049	2,065	1,473	592	3,984
10	62400 TRAVEL	20,261	8,802	5,116	3,686	11,459
11	62500 RENT	21,822	4,869	4,198	671	16,953
12	62700 REPAIR & MAINT	674	1,614	273	1,341	(940)
13	62800 OTHER EXPENSES	25,503	5,393	5,538	(145)	20,110
14	TOTAL OPERATIONS	213,238	48,968	33,277	15,691	164,270
15	TOTAL	\$ 711,470	\$ 256,684	\$ 188,003	\$ 68,681	\$ 454,786
16						
17	BUDGETED FUNDS					
18	02262 SHIELDED EGG GRADING FEES	\$ 343,891	\$ 88,649	\$ 69,498	\$ 19,151	\$ 255,242
19	02701 MILK INSPECTION FEES	353,176	162,630	115,421	47,209	190,546
21	03032 SHELL EGG INSPECTION FEES	14,403	5,405	3,084	2,321	8,998
22	TOTAL BUDGET FUNDING	\$ 711,470	\$ 256,684	\$ 188,003	\$ 68,681	\$ 454,786

The total Milk & Egg program is budgeted \$711,470 with 6.75 FTE in FY 2023 funded with milk inspection fees, egg grading fees and federal shell egg inspection fees. The personal services budget is 42% expended with 46% of payrolls complete. Personal services expended as of December 2022 was \$52,990 higher than December 2021. Operation expense budget is 23% expended with 42% of budget year lapsed. Operation expenses as of December 2022 was \$15,691 higher than December 2021. The Milk & Egg Inspection Bureau total expenditures were \$68,681 higher than the same period last year. As of December 31, 2022, the Milk & Egg program has expended 36% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

**DIVISION: MEAT & POULTRY INSPECTION PROGRAM
PROGRAM: MEAT INSPECTION**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2023 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses December FY 2023	Prior Year Actual Expenses December FY 2022		

BUDGETED FTE 24.50

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 1,144,012	\$ 444,676	\$ 452,371	\$ (7,695)	\$ 699,336
2	61102 OVERTIME	67,228	37,140	47,976	(10,836)	30,088
3	61400 BENEFITS	477,817	219,422	182,032	37,390	258,395
4	TOTAL PERSONAL SERVICES	1,689,057	701,238	682,379	18,859	987,819
5						
62000 OPERATIONS						
7	62100 CONTRACT	69,167	31,743	31,639	104	37,424
8	62200 SUPPLY	12,146	13,792	14,794	(1,002)	(1,646)
9	62300 COMMUNICATION	20,719	10,716	9,056	1,660	10,003
10	62400 TRAVEL	65,304	30,040	32,068	(2,028)	35,264
11	62500 RENT	124,530	67,100	56,031	11,069	57,430
12	62700 REPAIR & MAINT	16,685	5,626	2,206	3,420	11,059
13	62800 OTHER EXPENSES	325,539	134,742	239,675	(104,933)	190,797
14	TOTAL OPERATIONS	634,090	293,759	385,469	(91,710)	340,331
15	TOTAL EXPENDITURES	\$ 2,323,147	\$ 994,997	\$ 1,067,848	\$ (72,851)	\$ 1,328,150
16						
17 BUDGETED FUNDS						
18	01100 GENERAL FUND	\$ 1,191,819	\$ 524,290	\$ 588,144	\$ (63,854)	\$ 667,529
19	02427 ANIMAL HEALTH FEES	5,721	-	-	-	5,721
20	03209 MEAT & POULTRY INSPECTION-FE	1,125,607	470,707	479,704	(8,997)	654,900
21	TOTAL BUDGET FUNDING	\$ 2,323,147	\$ 994,997	\$ 1,067,848	\$ (72,851)	\$ 1,328,150

In FY 2023, Meat Inspection is budgeted \$2,323,147 with 24.50 FTE and includes \$54,842 of 2021 budget carryforward, \$30,953 general fund and \$23,889 in federal funds. OBPP authorized contingency general fund for employee termination payouts in the amount of \$59,697 which has been added to the budget amount. The bureau is funded with general fund of \$1,191,819, federal meat & poultry inspection funds of \$1,125,607 and \$5,721 of animal health fees levied from licensing as per 81-9-201(1)MCA. Personal services budget is 42% expended with 46% of payrolls complete. Personal services expended as of December 2022 was \$18,859 higher than December 2021. Operations are 46% expended with 42% of the budget year lapsed. Operation expenses as of December 2022 were \$91,710 lower than December 2021. Overall, Meat Inspection total expenditures were \$72,851 lower than the same period last year. As of December 31, 2022 the Meat Inspection program expended 43% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
DECEMBER 31, 2022**

**DIVISION: BRANDS ENFORCEMENT DIVISION
PROGRAM: BRANDS ENFORCEMENT**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2023 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses December FY 2023	Prior Year Actual Expenses December FY 2022		

BUDGETED FTE 53.61

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 2,529,188	\$ 1,128,105	\$ 1,194,985	\$ (66,880)	\$ 1,401,083
2	61200 OVERTIME	138,171	96,742	142,096	(45,354)	41,429
3	61400 BENEFITS	1,046,917	523,020	463,248	59,772	523,897
4	TOTAL PERSONAL SERVICES	<u>3,714,276</u>	<u>1,747,867</u>	<u>1,800,329</u>	<u>(52,462)</u>	<u>1,966,409</u>
5						
62000 OPERATIONS						
7	62100 CONTRACT	156,617	63,000	63,760	(760)	93,617
8	62200 SUPPLY	108,382	48,829	54,335	(5,506)	59,553
9	62300 COMMUNICATION	98,926	28,903	39,572	(10,669)	70,023
10	62400 TRAVEL	32,793	17,079	13,600	3,479	15,714
11	62500 RENT	186,539	78,134	59,773	18,361	108,405
12	62600 UTILITIES	5,500	5,113	-	5,113	387
13	62700 REPAIR & MAINT	22,935	6,907	12,293	(5,386)	16,028
14	62800 OTHER EXPENSES	71,539	23,199	31,284	(8,085)	48,340
15	TOTAL OPERATIONS	<u>683,231</u>	<u>271,164</u>	<u>274,617</u>	<u>(3,453)</u>	<u>412,067</u>
16	TOTAL	<u>\$ 4,397,507</u>	<u>\$ 2,019,031</u>	<u>\$ 2,074,946</u>	<u>\$ (55,915)</u>	<u>\$ 2,378,476</u>
17						
18 BUDGETED FUNDS						
19	02425 BRAND INSPECTION FEES	\$ 3,083,718	\$ 2,019,031	\$ 2,049,629	\$ (30,598)	\$ 1,064,687
20	02426 PER CAPITA FEES	1,313,789	-	25,317	(25,317)	1,313,789
21	TOTAL BUDGET FUNDING	<u>\$ 4,397,507</u>	<u>\$ 2,019,031</u>	<u>\$ 2,074,946</u>	<u>\$ (55,915)</u>	<u>\$ 2,378,476</u>

In FY 2023, Brands Enforcement is budgeted for \$4,397,507 with 53.61 FTE and includes \$127,303 of 2021 budget carryforward, \$13,717 in brands fees and \$113,586 in per capita fees. It is funded with brand inspection fees of \$3,083,718 and per capita fees of \$1,313,789. Personal services budget is 47% expended with 46% of payrolls complete. Personal services expended as of December 2022 was \$52,462 lower than December 2021. Operations are 40% expended with 42% of the budget year lapsed. Operation expenses as of December 2022 were \$3,453 lower than December 2021. Overall, Brands Enforcement total expenditures were \$55,915 lower than the same period last year. As of December 31, 2022, the Brands Division has expended 46% of its budget.